



JUNE MONTHLY REPORT

From the Director:

Greetings from the Finance Team!

And just like that, Fiscal Year 2019-20 is over! The next several months, the accounting team will be focused on the final year end closed to be performed in our current financial system. As we go through the process, we are realizing how spoiled we have become with the wonderful custom reports that Keith Katko, Assistant Finance Director has created for each of the processes. We will certainly miss those reports in MUNIS until we find the time to recreate similar ones!

We have received the May Gas Tax payment from the State and as we had been expected, it was much lower than last year's payment. Last May we received over \$160K and this May we received \$100K. We will continue to watch future months revenues as this is the primary revenue source for the Road Operating Fund.

The HR/Payroll Team kicked off their MUNIS implementation with a bang. I don't think our MUNIS consultant was quite ready for our team to be so well prepared and ready to go. Our team had spent a great deal of time going over each of the code books given to them and had figured out what will work best for the City. And, apparently, we were one of the first teams to have figured out how to do table uploads from our old system without the consultants assistance. The consultant was quite impressed and I was quite proud of the work that the team had accomplished. A big shout out to Shelly Marcotte, Tyler Sorgenfrie and Andrea Villagrana!!

Wishing you a happy and safe 4th of July!!

Stay Safe!

-Cathy Rodocker

By the Numbers:

Finance Statistics for the period of July 1, 2019-June 30, 2020

Please Note: Utility Billing is reported with a one month lag-the numbers reported reflect the first month of the new fiscal year.

<u>Utility Billing:</u>		<u>Accounts Payable:</u>		<u>Municipal Court:</u>	
Total Monthly Bills	74,198	Invoices Processed	7,421	Total Citations Issued	2,156
New Customers	909	Payments Processed	4,145	Total Suspensions Issued	60
New Service Locations	79			Ticket Revenue	\$256,042

FY20 Financial Update:

Attached please find the financial reports through June 2020. Please note that this is just a glimpse of the month as of July 2. For the next two months, revenues collected that pertain to FY2020 will be recognized in the correct fiscal year. Any invoices from FY2020 processed by the end of July will also be recognized back to FY2020. The final actual numbers will be presented in the Comprehensive Annual Financial Report.

General Fund: Overall, the general fund revenues are on track with the budget with 95% of total revenues received. As noted above, we will continue to recognize revenues and expenditures processed through July to the appropriate fiscal year. We have received \$330K in funding from the CARES Act through the State. This additional revenue will help to offset the increased expenses directly related to our COVID 19 response.

Building Fund: As it currently stands, the Building Fund will be using over \$900K of its contingency fund to meet its current expenditures. The 30% increase to permit fees that goes into effect July 1 will begin to help stabilize this fund.

Community Development Fund: As with the Building Fund, the CD Fund currently shows over \$900K coming from their contingency fund to meet its current expenditures. This will go down a bit as the program management fees for June have not been recorded. The receipt of unanticipated grant funding in the Planning Program for next year will have a significant impact in FY2020-21.

Road Operating Fund: Thanks to unanticipated increases in interest and other revenues, in spite of a lower than anticipated revenues for the month of June, the Road Operating Fund current revenues received are at 99% of the budget. Due to the delay in various construction projects, the expenditures are significantly lower than budgeted.

Transit Fund: The Transit Tax receipts for June will be received towards the end of July and will be recorded back to FY2020. Overall, we do expect revenues to end near budgeted amount. The recent court decision to allow the STIF funding to be used for operating expenses next fiscal year will provide extra stability for the fund.

Water, Sewer and Stormwater Funds: Overall, each of the utility funds will end with revenues exceeding their expenditures which results in increasing the ending fund balance.

CITY OF WILSONVILLE - Fund Summaries - through June 30, 2020

Budget Year Elapsed → 100%

	Budget	Activity	% Used
Fund 110 General Fund:			
Taxes	11,655,250	11,069,009	95%
Intergovernmental	2,265,804	2,260,709	100%
Licenses and Permits	177,750	232,795	131%
Charges for Services	747,100	635,191	85%
Fines	320,000	256,042	80%
Investment Revenue	300,900	527,387	175%
Other Revenues	9,596,247	9,581,910	100%
Transfers	3,891,635	3,265,295	84%
Total Revenue	28,954,686	27,828,338	96%
Personal Services	9,289,445	8,566,735	92%
Materials and Services	20,972,072	17,156,579	82%
Capital Outlay	311,604	137,974	44%
Transfers	4,896,602	1,814,812	37%
Total Expense	35,469,723	27,676,101	78%
Fund 210 Fleet Fund:			
Charges for Services	1,373,975	1,373,975	100%
Investment Revenue	23,069	30,700	133%
Other Revenues	0	25,131	-%
Total Revenue	1,397,044	1,429,806	102%
Personal Services	781,630	707,727	91%
Materials and Services	800,055	700,476	88%
Capital Outlay	149,000	70,278	47%
Transfers	2,400	2,400	100%
Total Expense	1,733,085	1,480,881	85%
Fund 230 Building Fund:			
Licenses and Permits	548,000	620,699	113%
Licenses and Permits-Villebois	254,000	120,445	47%
Charges for Services	9,000	9,000	100%
Investment Revenue	70,210	87,236	124%
Transfers	41,986	38,173	91%
Total Revenue	923,196	875,553	95%
Personal Services	1,056,480	986,862	93%
Materials and Services	385,469	314,742	82%
Transfers	939,104	487,994	52%
Total Expense	2,381,053	1,789,598	75%
Fund 235 Community Development Fund:			
Intergovernmental	0	49,500	-%
Licenses and Permits	352,440	778,359	221%
Licenses and Permits-Villebois	203,305	39,799	20%
Charges for Services	1,078,128	582,450	54%
Investment Revenue	55,165	86,071	156%
Other Revenues	400	16,482	4,121%
Transfers	3,202,904	1,806,232	56%
Total Revenue	4,892,342	3,358,893	69%
Personal Services	3,273,480	2,727,144	83%
Materials and Services	1,183,618	953,114	81%
Capital Outlay	0	2,015	-%
Transfers	583,951	577,223	99%
Total Expense	5,041,049	4,259,496	84%
Fund 240 Road Operating Fund:			
Intergovernmental	1,800,100	1,690,726	94%
Investment Revenue	25,075	53,542	214%
Other Revenues	2,000	57,889	2,894%
Total Revenue	1,827,175	1,802,157	99%
Personal Services	373,970	342,269	92%
Materials and Services	586,851	461,859	79%
Debt Service	82,000	81,446	99%
Transfers	1,551,484	682,199	44%
Total Expense	2,594,305	1,567,774	60%

	Budget	Activity	% Used
Fund 245 Road Maintenance Fund:			
Charges for Services	1,899,000	1,990,879	105%
Investment Revenue	60,180	81,482	135%
Total Revenue	1,959,180	2,072,361	106%
Transfers	4,113,962	2,535,994	62%
Total Expense	4,113,962	2,535,994	62%
Fund 260 Transit Fund:			
Taxes	5,151,000	3,626,174	70%
Intergovernmental	4,217,893	1,851,690	44%
Charges for Services	185,000	141,085	76%
Investment Revenue	55,150	110,817	201%
Other Revenues	14,000	11,087	79%
Total Revenue	9,623,043	5,740,853	60%
Personal Services	4,146,860	3,692,121	89%
Materials and Services	2,902,150	2,429,850	84%
Capital Outlay	2,451,655	56,475	2%
Transfers	687,912	571,895	83%
Total Expense	10,188,577	6,750,341	66%
Fund 310 Water Operating Fund:			
Intergovernmental	0	50,000	-%
Charges for Services	9,217,000	8,797,810	95%
Fines	19,000	11,693	62%
Investment Revenue	270,810	369,773	137%
Other Revenues	195,550	212,053	108%
Total Revenue	9,702,360	9,441,330	97%
Personal Services	629,168	502,094	80%
Materials and Services	4,295,104	3,304,055	77%
Capital Outlay	679,000	68,655	10%
Debt Service	2,595,000	2,586,020	100%
Transfers	4,351,113	1,203,477	28%
Total Expense	12,549,385	7,664,301	61%
Fund 320 Sewer Operating Fund:			
Charges for Services	8,239,145	7,990,028	97%
Fines	0	64,722	-%
Investment Revenue	270,810	362,449	134%
Other Revenues	18,000	27,852	155%
Transfers	600,000	600,000	100%
Total Revenue	9,127,955	9,045,051	99%
Personal Services	402,546	306,650	76%
Materials and Services	3,574,439	2,961,661	83%
Capital Outlay	24,000	28,173	117%
Debt Service	3,000,000	2,943,263	98%
Transfers	4,168,436	645,599	15%
Total Expense	11,169,421	6,885,346	62%
Fund 350 Street Lighting Fund:			
Charges for Services	545,500	525,616	96%
Investment Revenue	25,075	33,506	134%
Total Revenue	570,575	559,122	98%
Materials and Services	373,843	315,800	84%
Transfers	430,103	43,591	10%
Total Expense	803,946	359,391	45%
Fund 370 Storm Water Operating Fund:			
Charges for Services	3,175,000	3,176,179	100%
Investment Revenue	50,150	56,667	113%
Total Revenue	3,225,150	3,232,846	100%
Personal Services	274,796	228,238	83%
Materials and Services	659,037	448,836	68%
Debt Service	508,000	507,827	100%
Transfers	4,046,765	1,507,662	37%
Total Expense	5,488,598	2,692,563	49%