



OCTOBER MONTHLY REPORT

FINANCE—The department where everyone counts

- UTILITY BILLING:** October was our first billing in Munis. We received a significant increase in the number of calls and email with questions on how to register and verify if AutoPay was set up correctly. At one point, we had all finance employees helping field calls. By the end of October, we had 30% of the customers registered on the new Customer Portal and half of the prior AutoPay customers re-enrolled. We anticipate November will be busy too. Our old ebills had a PDF attachment of the bill. The new ebill has a link to the customer portal where the PDFs are stored. We've discovered some of the 3rd Party bill pay companies have an automated email box. No one reads the emails. Their system downloads the PDF attachment into their accounts payable system. Since we no longer have a PDF attachment this has created a change in process for those customers. We don't know who has these automated processes but we are helping them when they call in. Changing software is always challenging and there is always a ripple effect. Our team is doing an amazing job with addressing each of these issues as we learn of them.
- PROPERTY TAX UPDATE:** The City received notices from both Counties (Clackamas and Washington) regarding total Assessment and the amount of *Taxes Imposed for Collection* for the tax year 2022-23. The City receives the largest inflow of tax in November and December. Below is a year over year comparison of assessment and taxation amounts.

You may remember we reduced the *Taxes Imposed* for the Year 2000 UR District as we are trying to collect only the last remaining needed for paying off the outstanding debt.

That reduction is partially reflected in the increase in the City's increase. Additional amounts flow directly to affected local area taxing jurisdictions, hence while the overall Total Assessed Value is up 3.6%; total taxes imposed for collections received by the CITY and UR DISTRICTS are only up 1%.

TOTAL ASSESSED VALUE

County	FY 2021-22	FY 2022-23	Change
Clackamas	\$ 4,032,065,970	\$ 4,166,774,082	3.3%
Washington	\$ 365,979,508	\$ 389,653,623	6.5%
TOTAL	\$ 4,398,045,478	\$ 4,556,427,705	3.6%

Taxes Imposed for Collection

District	FY 2021-22	FY 2022-23	Change
City of Wilsonville	\$ 9,212,131	\$ 9,708,137	5.4%
UR - Year 2000	\$ 4,155,989	\$ 3,653,348	-12.1%
UR - West SIDE	\$ 5,179,387	\$ 5,179,321	0.0%
UR - Coffee Creek	\$ 333,252	\$ 533,477	60.1%
TOTAL	\$ 18,880,759	\$ 19,074,283	1.0%

- Excellence in Financial Reporting:** The City received its 25th consecutive award from the Government Finance Officers Association for excellence in financial reporting for the City's Annual Comprehensive Financial Report (ACFR).
- ATTACHED FINANCIALS:** Finance continues to monitor all departments for on-going budget compliance.

City of Wilsonville - Fund Summaries
Reporting Month: Oct FY 2023



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
110 - General Fund				
Taxes	\$ 13,243,000	\$ 574,455	\$ 12,668,545	4%
Intergovernmental	5,407,399	4,755,296	652,103	88%
Licenses and permits	202,850	124,602	78,248	61%
Charges for services	426,984	156,488	270,496	37%
Fines and forfeitures	230,000	63,446	166,554	28%
Investment revenue	87,000	27,877	59,123	32%
Other revenues	4,143,900	20,851	4,123,049	1%
Transfers in	4,638,461	1,094,318	3,544,143	24%
TOTAL REVENUES	\$ 28,379,594	\$ 6,817,332	\$ 21,562,262	24%
Personnel services	\$ 11,091,674	\$ 3,014,058	\$ 8,077,616	27%
Materials and services	15,033,218	1,566,359	13,466,859	10%
Capital outlay	182,000	7,703	174,297	4%
Debt service	408,250	-	408,250	0%
Transfers out	6,645,282	282,230	6,363,052	4%
TOTAL EXPENDITURES	\$ 33,360,424	\$ 4,870,349	\$ 28,490,075	15%
610 - Fleet Fund				
Charges for services	\$ 1,640,860	\$ 546,944	\$ 1,093,916	33%
Investment revenue	6,800	1,580	5,220	23%
TOTAL REVENUES	\$ 1,647,660	\$ 548,524	\$ 1,099,136	33%
Personnel services	\$ 970,860	\$ 231,742	\$ 739,118	24%
Materials and services	789,340	189,332	600,008	24%
Capital outlay	134,800	65,834	68,966	49%
Transfers out	2,400	800	1,600	33%
TOTAL EXPENDITURES	\$ 1,897,400	\$ 487,707	\$ 1,409,693	26%
230 - Building Inspection Fund				
Licenses and permits	\$ 1,442,750	\$ 493,830	\$ 948,920	34%
Charges for services	8,190	2,730	5,460	33%
Investment revenue	14,000	4,116	9,884	29%
Transfers in	46,532	15,508	31,024	33%
TOTAL REVENUES	\$ 1,511,472	\$ 516,184	\$ 995,288	34%
Personnel services	\$ 1,116,250	\$ 263,006	\$ 853,244	24%
Materials and services	228,181	88,338	139,843	39%
Transfers out	391,215	111,227	279,988	28%
TOTAL EXPENDITURES	\$ 1,735,646	\$ 462,570	\$ 1,273,076	27%
231 - Community Development Fund				
Intergovernmental	\$ 339,500	\$ 14,800	\$ 324,700	4%
Licenses and permits	715,389	350,438	364,951	49%
Charges for services	909,369	215,992	693,377	24%
Investment revenue	13,500	3,166	10,334	23%
Other revenues	-	195,840	(195,840)	-
Transfers in	2,651,503	517,722	2,133,781	20%
TOTAL REVENUES	\$ 4,629,261	\$ 1,297,958	\$ 3,331,303	28%
Personnel services	\$ 3,578,090	\$ 986,699	\$ 2,591,391	28%
Materials and services	815,548	160,792	654,756	20%
Transfers out	805,368	565,134	240,234	70%
TOTAL EXPENDITURES	\$ 5,199,006	\$ 1,712,624	\$ 3,486,382	33%
240 - Road Operating Fund				
Intergovernmental	\$ 2,051,500	\$ 136,604	\$ 1,914,896	7%
Investment revenue	18,700	9,905	8,795	53%
TOTAL REVENUES	\$ 2,070,200	\$ 147,263	\$ 1,922,937	7%
Personnel services	\$ 440,310	\$ 90,506	\$ 349,804	21%
Materials and services	529,672	185,467	344,205	35%
Capital outlay	105,000	-	105,000	0%
Debt service	359,000	33,715	325,285	9%
Transfers out	6,248,965	92,331	6,156,634	1%
TOTAL EXPENDITURES	\$ 7,682,947	\$ 402,018	\$ 7,280,929	5%

City of Wilsonville - Fund Summaries
Reporting Month: Oct FY 2023



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
241 - Road Maintenance Fund				
Charges for services	\$ 2,192,850	\$ 787,986	\$ 1,404,864	36%
Investment revenue	19,760	3,383	16,377	17%
TOTAL REVENUES	\$ 2,212,610	\$ 791,368	\$ 1,421,242	36%
Transfers out	\$ 1,203,613	\$ 31,413	\$ 1,172,200	3%
TOTAL EXPENDITURES	\$ 1,203,613	\$ 31,413	\$ 1,172,200	3%
260 - Transit Fund				
Taxes	\$ 5,600,000	\$ 1,840,438	\$ 3,759,562	33%
Intergovernmental	4,604,416	1,303,016	3,301,400	28%
Charges for services	29,000	8,065	20,935	28%
Fines and forfeitures	5,000	2,671	2,329	53%
Investment revenue	58,000	10,558	47,442	18%
Other revenues	16,800	-	16,800	0%
TOTAL REVENUES	\$ 10,313,216	\$ 3,164,747	\$ 7,148,469	31%
Personnel services	\$ 4,897,540	\$ 1,151,657	\$ 3,745,883	24%
Materials and services	2,795,317	837,048	1,958,269	30%
Capital outlay	1,276,000	12,236	1,263,764	1%
Transfers out	1,757,565	205,384	1,552,181	12%
TOTAL EXPENDITURES	\$ 10,726,422	\$ 2,206,324	\$ 8,520,098	21%
510 - Water Operating Fund				
Charges for services	\$ 9,992,600	\$ 5,169,836	\$ 4,822,764	52%
Investment revenue	108,000	31,225	76,775	29%
Other revenues	30,000	8,603	21,397	29%
TOTAL REVENUES	\$ 10,130,600	\$ 5,212,428	\$ 4,918,172	51%
Personnel services	\$ 667,000	\$ 143,661	\$ 523,339	22%
Materials and services	4,906,612	1,142,291	3,764,321	23%
Capital outlay	1,071,225	61,119	1,010,106	6%
Debt service	372,000	35,068	336,932	9%
Transfers out	15,271,407	351,510	14,919,897	2%
TOTAL EXPENDITURES	\$ 22,288,244	\$ 1,733,649	\$ 20,554,595	8%
520 - Sewer Operating Fund				
Charges for services	\$ 8,434,450	\$ 2,785,325	\$ 5,649,125	33%
Investment revenue	84,700	22,870	61,830	27%
Other revenues	31,500	10,454	21,046	33%
Transfers in	600,000	600,000	-	100%
TOTAL REVENUES	\$ 9,150,650	\$ 3,418,649	\$ 5,732,001	37%
Personnel services	\$ 440,600	\$ 130,906	\$ 309,694	30%
Materials and services	3,803,134	853,226	2,949,908	22%
Capital outlay	341,100	221,910	119,190	65%
Debt service	2,881,000	23,871	2,857,129	1%
Transfers out	9,273,781	272,174	9,001,607	3%
TOTAL EXPENDITURES	\$ 16,739,615	\$ 1,502,087	\$ 15,237,528	9%
550 - Street Lighting Fund				
Charges for services	\$ 547,965	\$ 186,140	\$ 361,825	34%
Investment revenue	1,900	1,865	35	98%
TOTAL REVENUES	\$ 549,865	\$ 188,005	\$ 361,860	34%
Materials and services	\$ 401,500	\$ 75,151	\$ 326,349	19%
Transfers out	1,045,000	327,803	717,197	31%
TOTAL EXPENDITURES	\$ 1,446,500	\$ 402,954	\$ 1,043,546	28%
570 - Stormwater Operating Fund				
Charges for services	\$ 3,609,538	\$ 1,174,438	\$ 2,435,100	33%
Investment revenue	25,900	11,685	14,215	45%
TOTAL REVENUES	\$ 3,635,438	\$ 1,186,123	\$ 2,449,315	33%
Personnel services	\$ 292,810	\$ 74,375	\$ 218,435	25%
Materials and services	818,292	120,583	697,709	15%
Capital outlay	107,000	113,606	(6,606)	106%
Debt service	839,000	30,393	808,607	4%
Transfers out	6,043,755	211,206	5,832,549	3%
TOTAL EXPENDITURES	\$ 8,100,857	\$ 550,162	\$ 7,550,695	7%

City of Wilsonville - SDC Fund Summaries
Reporting Month: Oct FY 2023



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
336 - Frog Pond Development				
Licenses and permits	\$ 1,951,354	\$ 70,221	\$ 1,881,133	4%
Investment revenue	1,100	3,970	(2,870)	361%
TOTAL REVENUES	\$ 1,952,454	\$ 74,191	\$ 1,878,263	4%
Materials and services	\$ 34,790	\$ -	\$ 34,790	0%
Transfers out	5,322,274	84,336	5,237,938	2%
TOTAL EXPENDITURES	\$ 5,357,064	\$ 84,336	\$ 5,272,728	2%
348 - Washington County TDT				
Investment revenue	\$ 1,800	\$ 1,121	\$ 679	62%
TOTAL REVENUES	\$ 1,800	\$ 716,127	\$ (714,327)	39785%
346 - Roads SDC				
System Development Charges	\$ 3,960,000	\$ 915,043	\$ 3,044,957	23%
Investment revenue	40,300	11,707	28,593	29%
TOTAL REVENUES	\$ 4,000,300	\$ 926,750	\$ 3,073,550	23%
Materials and services	\$ 41,470	\$ -	\$ 41,470	0%
Transfers out	12,790,020	81,875	12,708,145	1%
TOTAL EXPENDITURES	\$ 12,831,490	\$ 81,875	\$ 12,749,615	1%
396 - Parks SDC				
System Development Charges	\$ 373,000	\$ 113,630	\$ 259,370	30%
Investment revenue	12,200	4,051	8,149	33%
TOTAL REVENUES	\$ 385,200	\$ 117,681	\$ 267,519	31%
Materials and services	\$ 16,890	\$ -	\$ 16,890	0%
Transfers out	2,743,712	598,103	2,145,609	22%
TOTAL EXPENDITURES	\$ 2,760,602	\$ 598,103	\$ 2,162,499	22%
516 - Water SDC				
System Development Charges	\$ 1,429,000	\$ 1,100,586	\$ 328,414	77%
Investment revenue	21,700	18,006	3,694	83%
TOTAL REVENUES	\$ 1,450,700	\$ 1,118,592	\$ 332,108	77%
Materials and services	\$ 25,940	\$ -	\$ 25,940	0%
Debt service	453,000	87,018	365,982	19%
Transfers out	11,925,558	343,595	11,581,963	3%
TOTAL EXPENDITURES	\$ 12,404,498	\$ 430,614	\$ 11,973,884	3%
526 - Sewer SDC				
System Development Charges	\$ 290,000	\$ 375,417	\$ (85,417)	129%
Investment revenue	3,700	2,215	1,485	60%
TOTAL REVENUES	\$ 293,700	\$ 377,632	\$ (83,932)	129%
Materials and services	\$ 22,050	\$ -	\$ 22,050	0%
Transfers out	1,737,739	770,916	966,823	44%
TOTAL EXPENDITURES	\$ 1,759,789	\$ 770,916	\$ 988,873	44%
576 - Stormwater SDC				
System Development Charges	\$ 990,000	\$ 405,472	\$ 584,528	41%
Investment revenue	14,300	3,936	10,364	28%
TOTAL REVENUES	\$ 1,004,300	\$ 409,408	\$ 594,892	41%
Materials and services	\$ 5,750	\$ -	\$ 5,750	0%
Transfers out	541,017	9,172	531,845	2%
TOTAL EXPENDITURES	\$ 546,767	\$ 9,172	\$ 537,595	2%

City of Wilsonville - URA Fund Summaries
Reporting Month: Oct FY 2023



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
800 - Year 2000 Program Income				
Investment revenue	\$ 8,200	\$ 1,162	\$ 7,038	14%
Other revenues	-	4,312	(4,312)	-
TOTAL REVENUES	\$ 8,200	\$ 5,474	\$ 2,726	67%
Materials and services	\$ 5,000	\$ 3,516	\$ 1,484	70%
Transfers out	919,094	-	919,094	0%
TOTAL EXPENDITURES	\$ 924,094	\$ 3,516	\$ 920,578	0%
805 - Year 2000 Capital Projects				
Investment revenue	\$ 88,570	\$ 18,527	\$ 70,043	21%
Loan proceeds	4,000,000	-	4,000,000	0%
TOTAL REVENUES	\$ 4,088,570	\$ 18,527	\$ 4,070,043	0%
Materials and services	\$ 467,000	\$ 130,434	\$ 336,566	28%
Capital outlay	17,898,558	1,735,555	16,163,003	10%
TOTAL EXPENDITURES	\$ 18,365,558	\$ 1,865,989	\$ 16,499,569	10%
807 - Year 2000 Debt Service				
Taxes	\$ 3,544,880	\$ 6,738	\$ 3,538,142	0%
Investment revenue	999	6,708	(5,709)	671%
TOTAL REVENUES	\$ 3,545,879	\$ 13,446	\$ 3,532,433	0%
Debt service	\$ 8,294,525	\$ 4,020,998	\$ 4,273,527	48%
TOTAL EXPENDITURES	\$ 8,294,525	\$ 4,020,998	\$ 4,273,527	48%
810 - Westside Program Income				
Investment revenue	\$ 750	\$ 168	\$ 582	22%
TOTAL REVENUES	\$ 750	\$ 168	\$ 582	22%
815 - Westside Capital Projects				
Investment revenue	\$ 44,502	\$ 7,843	\$ 36,659	18%
TOTAL REVENUES	\$ 44,502	\$ 7,843	\$ 36,659	18%
Materials and services	\$ 280,336	\$ 44,190	\$ 236,146	16%
Capital outlay	710,000	-	710,000	0%
TOTAL EXPENDITURES	\$ 990,336	\$ 44,190	\$ 946,146	4%
817 - Westside Debt Service				
Taxes	\$ 5,084,500	\$ 8,341	\$ 5,076,159	0%
Investment revenue	36,000	5,202	30,798	14%
TOTAL REVENUES	\$ 5,120,500	\$ 13,543	\$ 5,106,957	0%
Debt service	\$ 6,039,075	\$ -	\$ 6,039,075	0%
TOTAL EXPENDITURES	\$ 6,039,075	\$ -	\$ 6,039,075	0%
825 - Coffee Creek Capital Projects				
Investment revenue	\$ 1,500	\$ 342	\$ 1,158	23%
TOTAL REVENUES	\$ 1,500	\$ 342	\$ 1,158	23%
Materials and services	\$ 149,290	\$ 49,754	\$ 99,537	33%
TOTAL EXPENDITURES	\$ 149,290	\$ 49,754	\$ 99,537	33%
827 - Coffee Creek Debt Service				
Taxes	\$ 385,200	\$ 966	\$ 384,234	0%
Investment revenue	1,000	92	908	9%
TOTAL REVENUES	\$ 386,200	\$ 1,058	\$ 385,142	0%
Debt service	\$ 279,500	\$ -	\$ 279,500	0%
TOTAL EXPENDITURES	\$ 279,500	\$ -	\$ 279,500	0%