

Project Management for ERP Project Addendum #1

Questions:

1. Did the City select the Tyler software through a competitive RFP process?
 - a. The City performed a needs analysis and a solutions assessment in 2018. After looking at the options available, it was determined that the best fit for the City was Tyler's Munis for financials and EnerGov for permitting. Software purchases are exempt from competitive procurements pursuant to WC 2.312(3).
2. When does the City expect to execute a contract with Tyler?
 - a. The City is currently in contract negotiations and hopes to complete those and receive City Council approval sometime between June and August of 2019.
3. It is noted that the City estimates the selected consultant will commit an average of 20 hours per week towards this consulting project. Would the City prefer that the scope of work to be proposed be developed within this estimate?
 - a. The scope should acknowledge that the work will ebb and flow over the course of an ERP implementation. While recognizing the immense amount of work involved, the City is looking for creative solutions to try and tackle the project within an average of 20 hours a week through the life of the project. If a proposer believes that it will take significantly more than an average of 20 hours per week, it should be addressed in their proposal.
4. Does the City have a local preference for this project? If so, what weight will that preference have in the evaluation?
 - a. There is no specific local preference for the project but the proposer would be expected to be onsite for a lot of the project to work directly with the Project Director and City staff for a successful implementation. That being stated, the City will consider all creative approaches to the project.
5. We have identified several change requests to the contract attached to the RFP, how do we submit those requests?
 - a. In your proposal, please indicate the changes to the contract that you would like to propose. If you are selected as the successful proposer, the City will discuss those changes during the contract negotiation.