Wilsonville Public Library
Lobby Exhibition Policy and Contract

Exhibits will be shown on a monthly basis unless other arrangements for special occasions have been made.

The number of pieces to be displayed and time of delivery and pick-up of art will be by mutual agreement between the Library’s exhibit coordinator and artiste(s).

The Library will be responsible for submitting a press release to the local papers.

The Wilsonville Public Library Foundation will collect a commission of 20% of the sale price of any piece of art sold through the Library while on exhibit.

Artist\Exhibitor Responsibilities

1. Deliver the art for display, assist in mounting and dismounting the display, and pick it up at conclusion of show.
2. Artist bears the risk of damage to or loss of the Artwork until the Artwork has been delivered to, mounted and accepted by the City of Wilsonville (City).
3. Provide an artist bio for each participating artist, along with business cards if available.
4. The exhibit coordinator must approve any advertising that artists\exhibitors may wish to insert in local publications at their own expense.
5. Artists\exhibitors may choose to show only or to offer some or all items for sale. If items offered for sale are sold while on exhibit, a 20% commission from the sale price will go to the Library Foundation as noted above. Such items may not be removed until the close of the show.
6. City accepts responsibility for Artwork after the Art is mounted and accepted by the City. The City and Artist/exhibitor mutually agree upon a value for such Artwork in the amount of $____________. Attach an itemized list if desired.
7. Artist shall indemnify, defend, save and hold harmless the City of Wilsonville, against all liability, claims, suits or actions arising as a result of the artwork noted herein, a negligent act or omission by the Artist and anyone acting on Artist's behalf in connection with, or incidental to, this Contract or the work to be performed hereunder; provided, however, that nothing herewith shall be construed to require indemnification of City attributable to its own negligence.

Exhibit Dates

Artist\Exhibitor Print Name
__________________________
Artist\Exhibitor Signature
__________________________
Address
__________________________
Phone
__________________________
E-mail
__________________________
Library/Foundation Representative
__________________________
Date:
__________________________

WILSONVILLE PUBLIC LIBRARY
LOBBY EXHIBITION POLICY AND CONTRACT
APPROVED SEPTEMBER 23, 2015