

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
February 22, 2017

MEMBERS PRESENT: Megan Chrisman, Chair; Rich Dougall, Vice-Chair ; Caroline Berry; Reggie Gaines; Mallory Nelson, Youth Representative

MEMBERS EXCUSED: Miriam Pinoli

STAFF PRESENT: Patrick Duke, Library Director; Brad Clark, Secretary

CITY COUNCIL LIAISON:

The meeting was called to order by Chair Megan Chrisman at 6:31 P.M. in the Director's Conference room at the Library.

Minutes of the January 25, 2017 meeting were approved as distributed.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Brad Clark reported on the Teen Lego night from February 17th. There were a number of lego challenges, short and long in duration, as well as the Lego Movie playing in the background and a Lego video game set up. Several free book awards were given out thanks to a collection of like-new condition YA books that have been acquired through donations. The next TAB event is a Game Night with a Camp theme so in addition to the typical offering of games some large group organized games like capture the flag will be included.

2. Librarian's Report – Pat Duke shared the following:

- The Historical Society had a meeting for those interested which drew 17 people. The goal was to start the conversation about what is next. Things that need to be done and people's interests were the main topics of discussion that came up. Notes were sent out to all who came. The next meeting is tentatively planned for March 7th to tour some collections in the building and move toward delegating responsibilities. City Council is considering adding some of the historical society's needs to their goals planning.
- The Dolly Parton Imagination Library celebrated its 5 year anniversary on February 13th at the Findlay auto dealership. It was primarily to thank donors for their support of the program. Reggie Gaines and Caroline Berry who were both at the event also confirmed how gracious and hospitable Findlay was in hosting the event; "well done, first class!"
- The Library celebrated its 35th birthday on February 14th with cake and coffee for the public as well as up to \$10 in overdue fine forgiveness. The celebration began at 2pm (the same time as the dedication event 35 years ago) and nearly 2 full sheet cakes were shared.
- Renovation continues to move along. There is a March 1st meeting planned to see initial designs and quotes. As information is attained it will be brought to the board.
- RFID is moving forward. The Board of County Commissioners has approved the contract, and the order for initial materials for tagging has been signed by all parties. The network office will be ordering the material on Thursday, February 23.
- City Council has decided to eliminate council liaisons to all boards. They found that there was just too much being asked of council members to ask them to continue. The Board expressed its sympathy to busy schedules but largely expressed disappointment in the decision. Caroline Berry spoke out and expressed that she understood how busy liaisons have been, but added what a good job Julie Fitzgerald did previously and how awesome

Susie Stevens has been at not only attending meetings regularly, but being conduits of communication in both directions for the Council and Board.

- The past few weeks the library has held Family nights. Parents and kids from the schools are brought into the library, sometimes never having experienced our library before. Thanks to the Foundation we are able to give a free book to each of the kids attending.

3. Submit Budget and Plan Budget Presentation – Pat Duke reported that while budget presentation is still a way off and the budget is primarily status quo, there are a few add packages that he will be submitting as a part of the budget. They include:

- \$7500 for RFID annual maintenance
- Add 4 hours/week for the outreach librarian to be funded by the Foundation
- \$50-\$130 per month for a new online scheduling software
- Renovation funds for essential maintenance upgrades to the building (such as HVAC) need to be done, and the question to be determined is what fund it will be paid out of

4. Volunteer Recognition Discussion - The city's volunteer recognition event will be at the Holiday Inn on April 18th. Pat Duke said that he will send along details to the board as he receives them.

5. Friends Report – Pat Duke explained that the Friends had met and the book-bike program was discussed; a specially designed bike that can be ridden out to local areas and events in Wilsonville. An LSTA grant is being submitted to look into funding for staff hours for such a program.

6. Foundation Report – Reggie Gaines shared that the Foundation had a great meeting the previous week. There was discussion about fundraising efficiencies, which is ongoing. Planning continues for the Foundation's fundraising luncheon in Charbonneau at the end of April. The Foundation also talked about funding the additional hours for the Outreach Librarian. Additionally Reggie recognized Dick Spence for arranging the great location for the Dolly Parton Imagination Library event held on February 13th.

7. Library District Advisory Committee Report – Caroline Berry explained that there was no meeting this month, and so there was nothing new to report.

NEW BUSINESS: No new business.

ROUND ROBIN

Meeting adjourned at 8:55 P.M.

The next regular meeting is scheduled for March 22 at 6:30 P.M. at the Library.

Respectfully submitted,
Brad Clark
Board Secretary

***Copy available from Board Secretary**