

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
July 27, 2016

MEMBERS PRESENT: Caroline Berry, Chair; Reggie Gaines, Vice-Chair; Miriam Pinoli; Mallory Nelson, Youth Representative

MEMBERS EXCUSED: Megan Chuinard; Rich Dougall

STAFF PRESENT: Patrick Duke, Library Director; Brad Clark, Secretary

CITY COUNCIL LIAISON: Susie Stevens

The meeting was called to order by Chair Caroline Berry at 6:35 P.M. in the Director's Conference Room at the Library.

On behalf of the whole board Caroline Berry welcomed new board representative Miriam Pinoli and introductions were made around the table.

Minutes of the May 22, 2016 meeting were approved as distributed.

Introduction of Outreach Librarian: Pat Duke introduced Deborah Gitlitz, the new Outreach Librarian. Deborah Gitlitz shared her background in libraries and outreach as well as shared an update on projects in the works already such as the Guadalajara book fair grant, as well as local community connections that she has already been able to make.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Mallory Nelson reported first on the watermelon that the Teen Advisor Board blew up at the last teen summer reading event. Teen events since the last meeting included: the Library After Dark event with zombie tag, glow-in-the-dark egg hunt and other games and activities; the Game Day; and the Party in the Park which included a water fight, games in the park, and the watermelon/rubber band experiment.

2. Librarian's Report – Pat Duke reported that:

- Children's summer reading programs are already breaking records with a few more days of sign ups, and finished logs being returned through the end of August. About 50% of those finishing reading are turning in finished Science Adventure logs which could mean a significant increase of finishers from the last few years.
- The Adult Summer Reading Program is also breaking records. Finished logs and tic-tac-toe entries have already exceeded last year's numbers, with more coming in through the end of August.
- The Boones Ferry Historical Society is at a point of transition so Pat recently spoke with a couple of staff members who will be offering their support.
- RFID plans are moving forward with current plans to have it implemented sometime this winter. A vendor has been chosen and equipment is currently being selected.
- Bids for the cost of HVAC and other energy saving upgrades, along with many basics updates recommended in the Facilities Master Plan, are adding up quickly as the use of the capital improvements grant are being considered and evaluated.
- Pat Duke presented a Wilsonville Public Library Circulation report with statistics from 2006-2016*, as well as a Circulation Reports for all of Clackamas County from 1986-2016*. The

board discussed the implications of the circulation trends as well as other services that the library provides in addition to circulation.

3. Policies & Procedures Review/Adoption - The board discussed and decided to table the adoption of Policies and Procedures due to time and a desire to have the absent board members participation.

4. Friends Report- Pat Duke shared that the Friends met and discussed the future of the Friends leadership.

5. Foundation Report – Pat Duke reported that plans for the Fall Fundraiser are now on October 22nd, and other details for the event are coming together.

NEW BUSINESS: There was no new business.

COUNCIL LIAISON’S COMMENTS: Suzie reported that the last council meeting was cancelled due to a lack of business to be voted on. In lieu of that meeting there was an extra-long work session for council members.

ROUND ROBIN

Meeting adjourned at 8:20 P.M.

The next regular meeting is scheduled for August 24 at 6:30 P.M. at the Library.

Respectfully submitted,

Brad Clark
Board Secretary

***Copy available from Board Secretary**