

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
October 28, 2015

MEMBERS PRESENT: Caroline Berry, Chair; Megan Chuinard; Alan Steiger; Mallory Nelson, Youth Representative

MEMBERS EXCUSED: Reggie Gaines, Vice-Chair; Rich Dougall

STAFF PRESENT: Patrick Duke, Library Director

CITY COUNCIL LIAISON: Susie Stevens

GUEST: Julie Fitzgerald

The meeting was called to order by Chair Caroline Berry at 6:30 P.M. in the Director's Conference Room at the Library.

Minutes of the September 23, 2015, meeting were approved as distributed.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Mallory Nelson reported that the teens will hold their annual Murder Mystery Night this Friday, October 30.

2. Librarian's Report – Pat Duke reported that Play Group has started again, meeting Monday mornings at 9:30 A.M. New Outreach Librarian Deborah Gitlitz started last week. The three new lead worker positions started last week.

Longtime Library Clerk John Smith is retiring. As a result, his hours will be distributed among library staff. This will include a job duty change for Program Coordinator Andrea Erickson, who will move from primarily administrative work to coordinating adult programs, and the creation of a new administrative assistant position.

Spanish classes have been so popular that the classes will continue into the winter with another Beginning 1 class and a new Beginning 2 class.

The "How to Write a Novel in 30 Days" talk given by Andrea Erickson in preparation for National Novel Writing month saw 26 people in attendance.

A Red Cross blood drive was held yesterday.

All of the rain gutters around the building are in the process of being replaced.

3. Goals and Objectives Review – Pat Duke distributed "Wilsonville Public Library Work Plan." Board members were asked to send their thoughts to Pat by the next meeting.

4. Annual Library Tour – Pat Duke led the Board on a tour of the library.

5. Friends Report – Pat Duke reported that the Friends held their monthly meeting last week. Due to various complications, the Book Notes Concert Series is canceled for the year, barring concerts in December and April. Andrea Erickson will coordinate next year's series.

6. Foundation Report – Alan Steiger reported that the Foundation held their annual fundraising event on October 17, and raised approximately \$25,000.

NEW BUSINESS: None.

COUNCIL LIAISON'S COMMENTS: Susie Stevens reported that the public hearing is closed on the Frog Pond development, but it is still awaiting a decision.

ROUND ROBIN:

The Board thanked Pat Duke for the library tour.

Meeting adjourned at 8:00 P.M.

The next regular meeting is scheduled for December 2 at 6:30 P.M. at the Library.

Respectfully submitted,

Andrea Erickson
Board Secretary

***Copy available from Board Secretary**