

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
July 22, 2015

MEMBERS PRESENT: Reggie Gaines, Chair; Caroline Berry, Vice-Chair; Megan Chuinard; Rich Dougall; Alan Steiger

STAFF PRESENT: Patrick Duke, Library Director; Andrea Erickson, Library Secretary

CITY COUNCIL LIAISON: Susie Stevens

GUEST: Hilly Alexander

The meeting was called to order by Chair Reggie Gaines at 6:34 P.M. in the Director's Conference Room at the Library.

Minutes of the May 27, 2015, meeting were approved as distributed.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Pat Duke reported that a new youth representative will join the Board by the next meeting. Sixty teens attended the teen “Glow in the Dark” night program on July 20. The Summer Reading Program is underway with the final event next week featuring the Reptile Man in Murase Plaza. Over 2,200 children and teens have signed up, with 400 having finished their reading logs. Forty children are already doing a bonus reading log. Programs have been well attended.

2. Librarian's Report – Pat Duke reported that the Adult Summer Reading Program (ASRP) is going well. Andrea Erickson reported that the reading log has been very popular and appreciated by participants. Pat Duke took the ASRP information to City barbecues and found that the reading log was good for reluctant participants. The Board discussed circulation policies regarding children checking out adult materials.

3. Fiscal Year –End Report – Pat Duke distributed the *Library page from the City of Wilsonville's 2015-16 Annual Report, and *Youth Services Program Statistics. The program statistics show that attendance at our youth programs is outstanding for a library of our size, with attendance numbers over 30,000. Adult program attendance was 3,000, which is good for a library of our size.

Pat distributed *revised Fiscal Year Statistics. The large decrease in non-book circulation is occurring as the digital book circulation is growing.

Pat announced that he has agreed to chair the LINCC Directors Group for the next year.

A new eBook service from 3M will be starting September 1.

New Library services and efforts in Fiscal Year 2014-15 included: “Political Extremism” class, early learning hub, South Metro/Salem STEM hub, monthly Game Night, start of the planning for the renovation/remodel, staff reorganization and reclassification, creation of an outreach librarian position.

Fiscal Year 2015-16 will see: the library renovation, e-book resource strategy, continued staff reorganization and outreach, Edge Initiative. The *Library Capital Improvements handout detailed the costs for various aspects of the library's renovation.

4. Volunteer Recognition Discussion – Tabled.

5. Review & Evaluate Board Functioning – Andrea Erickson distributed *Library Board Report Card Results 2014-2015. The Board reviewed the results.

6. Review Annual Calendar – Andrea Erickson distributed *Draft Library Board Calendar 2015-16. The Board adopted the calendar.

7. Friends Report – None.

8. Foundation Report – Hilly Alexander reported that the Foundation continues working on the planning for their annual fundraising event in October, and is lining up auction items for the event.

NEW BUSINESS: None.

COUNCIL LIAISON'S COMMENTS: Susie Stevens reported that recent City Council topics included the new changes in marijuana legalization and Hillsboro's Willamette River Water Supply Program.

ROUND ROBIN:

The Board thanked Hilly Alexander for her service to the Board and the Library, and welcomed Rich Dougall to the Board.

Meeting adjourned at 8:05 P.M.

The next regular meeting is scheduled for August 26 at 6:30 P.M. at the Library.

Respectfully submitted,

Andrea Erickson
Board Secretary

***Copy available from Library Secretary**