

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
May 27, 2015

MEMBERS PRESENT: Reggie Gaines, Chair; Caroline Berry, Vice-Chair; Hilly Alexander; Alan Steiger

MEMBERS EXCUSED: Megan Chuinard; Fiona Graham, Youth Representative

STAFF PRESENT: Patrick Duke, Library Director; Andrea Erickson, Library Secretary

CITY COUNCIL LIAISON: Susie Stevens, excused

GUEST: Rich Dougall

The meeting was called to order by Chair Reggie Gaines at 6:30 P.M. in the Director's Conference Room at the Library.

Minutes of the April 22, 2015, meeting were approved as distributed.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Pat Duke reported that the *Summer Reading Program and *Teen Summer Reading Program will start June 8. Youth Services staff will perform their promotional play next week at local schools. This summer's theme is Heroes. Youth programs will be on break until June 16.

2. Librarian's Report – Pat Duke reported that the Adult Summer Reading Program will start June 8. Andrea Erickson distributed copies of the *Tic-Tac-Toe cards and explained how the program works.

Pat Duke announced that the early literacy grant is closing by June 30. The grant has allowed the library to be able to take advantages as they arose, and is a good step forward with the training of county librarians in the early literacy curriculum. While the goal of training people such that they could train other staff was not reached, Youth Services Librarian Steven Engelfried is certified to train in the curriculum and will be part of a future training for county library staff. The early literacy hub is working on a plan to move forward.

With the completion of the City's Facility Master Plan, the library building renovation discussion is underway. Outcomes from the Facility Master Plan will be taken to become library renovation goals. Some areas of consideration are the non-fiction area restrooms and the carpet.

This month's art display is "The Word and Hand Project," which is displayed on the art wall and on panels in the fiction area. The project is collaboration between student artists from Wilsonville High School and Catlin Gabel School who communicated solely through art. A reception was held at the library on May 17 for the artists to meet for the first time.

The City's Budget Committee adopted the FY16 budget. The *library's budget will include add packages for: a new public copier, an outreach librarian, staff reclassifications, a library services manager, and three paraprofessional lead positions for circulation, technical services, and shelving. The total cost for these additions is approximately \$26,000; the FTE will remain the same as the current fiscal year.

Library2Go will be integrated into the LINCC catalog so that patrons can download items directly from the LINCC website.

3. Annual Board Report Cards – Andrea Erickson will send the report cards to Board members to complete and return to her.

4. Friends Report – Pat Duke reported that the Friends are considering their options for online used book vendors. The Friends want to sell online the donated books that they are unable to sell at their bookstore in the lobby.

5. Foundation Report – Alan Steiger reported that a Vice President resigned and Hilly Alexander accepted the Vice President post for the remainder of the year. Associate members' terms will expire yearly on January 1. The Foundation will support Pat Duke's attendance at the Dolly Parton Imagination Library conference. The Foundation continues planning their annual fundraiser dinner.

NEW BUSINESS: None.

COUNCIL LIAISON'S COMMENTS: None.

ROUND ROBIN:

The Board welcomed and thanked Rich Dougall for attending the meeting.

Alan Steiger thanked Hilly Alexander for her service to the Board.

Meeting adjourned at 7:50 P.M.

The next regular meeting is scheduled for June 24 at 6:30 P.M. at the Library.

Respectfully submitted,

Andrea Erickson
Board Secretary

***Copy available from Library Secretary**