

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
April 22, 2015

MEMBERS PRESENT: Caroline Berry, Vice-Chair; Hilly Alexander; Alan Steiger; Fiona Graham, Youth Representative

MEMBERS EXCUSED: Reggie Gaines, Chair; Megan Chuinard

STAFF PRESENT: Patrick Duke, Library Director; Andrea Erickson, Library Secretary

CITY COUNCIL LIAISON: Susie Stevens

The meeting was called to order by Vice-Chair Caroline Berry at 6:30 P.M. in the Director's Conference Room at the Library.

Minutes of the March 25, 2015, meeting were approved as distributed.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Fiona Graham reported that the teen comics event went well, and was the last event for the current school year. The Teen Summer Reading Program kickoff is scheduled for June. The Teen Advisory Board will meet next Thursday to discuss events for the summer and next school year.

2. Librarian's Report – Pat Duke reported that adult classes are proceeding, with the "American Political Extremism" class going well and highly regarded, and the annual Shakespeare class starting tonight.

Last week, the library held a volunteer celebration all week with staff bringing in treats and notes of appreciation for the volunteers. The City of Wilsonville held a dinner to honor volunteers last night; 220 people attended. Library volunteers work approximately 6 FTE.

Last week was National Library Week. In conjunction with a county-wide initiative, the library held a "Food for Fines" week.

Board member Alan Steiger and former Board member Carole Hanna provided free tax assistance to library patrons from February through April. Patron survey responses were glowing and thankful of the service.

The statistics remained the same.

3. OLA Conference– Pat Duke reported that the annual Oregon Library Association conference went well. The youth services team held a program on creating a picture book topic collection and an easy readers collection. Pat, Jan Rippey, and representatives from the Eugene Public Library held a program on Dolly Parton's Imagination Library (DPIL). The Wilsonville Public Library Foundation funded a vendor table to showcase DPIL, with the DPIL regional director in attendance. Pat is waiting to hear about presenting the same program on DPIL at the Public Library Association conference in 2016.

4. City Budget Committee Meetings – Pat Duke announced that the City Budget Committee meetings are coming soon.

5. Cont. Review of Policies & Procedures, Collection Development Friends Report – Pat Duke asked Board members to send him comments about the policies.

6. Friends Report – Pat Duke reported that the Friends did not meet since they were attending the City of Wilsonville volunteer dinner.

5. Foundation Report – Alan Steiger reported that the Foundation continues planning for their annual fundraising event scheduled for October 17.

NEW BUSINESS: None.

COUNCIL LIAISON'S COMMENTS: Susie Stevens reported that applications for Hilly Alexander's replacement on the Board have been received, and that Susie will interview the candidates within the next two weeks before making her recommendation to City Council. The Facility Master Plan has been adopted by City Council by resolution, with a projected completion date for the library's renovation set for June 2017.

ROUND ROBIN:

The Board thanked Alan Steiger and Carole Hanna for their work providing tax assistance to patrons during tax season.

The Board thanked Caroline Berry for chairing the meeting.

Meeting adjourned at 7:36 P.M.

The next regular meeting is scheduled for May 27 at 6:30 P.M. at the Library.

Respectfully submitted,

Andrea Erickson
Board Secretary

***Copy available from Library Secretary**