

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
March 25, 2015

MEMBERS PRESENT: Caroline Berry, Vice-Chair; Hilly Alexander; Megan Chuinard; Alan Steiger

MEMBERS EXCUSED: Reggie Gaines, Chair; Fiona Graham, Youth Representative

STAFF PRESENT: Patrick Duke, Library Director; Andrea Erickson, Library Secretary

CITY COUNCIL LIAISON: Susie Stevens

The meeting was called to order by Vice-Chair Caroline Berry at 6:30 P.M. in the Director's Conference Room at the Library.

Minutes of the February 25, 2015, meeting were approved as distributed.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Pat Duke read Fiona Graham's report. Fifteen teens attended the March 13 Teen event, which went well despite low attendance. The April 17 Teen event will feature superheroes and comic books. Teen Summer Reading Program events have been planned. The Teen Advisory Board (TAB) has six members. Fiona would like to see an increase in TAB members.

2. Librarian's Report – Pat Duke reported that LINCC is looking into using RFID (radio-frequency identification) on library materials, which would make check-out, check-in, inventory control, and security easier and less staff intensive. LINCC will fund a consultant to do an analysis of all LINCC libraries and report on the viability of RFID for LINCC. A RFQ is in process to solicit a consultant.

The Wilsonville Public Library Foundation is moving towards soliciting corporate gifts. Named programs, or parts of the library itself, are possibilities.

The library is pursuing a grant with Fred Meyer for \$3500 to pay for Summer Reading Program Thursday Fun Shows.

As part of an early literacy grant, libraries throughout Clackamas County are receiving training in the "Reading for Healthy Families Oregon" curriculum, with a goal of training people throughout the county. The goal is to bring together comprehensive services for at-risk children before they enter kindergarten. As part of the grant, each trained organization agrees to do a number of outreach programs. The library will hold early literacy Storytimes in the next few weeks as part of the agreement. Pat displayed the new materials for this effort, including brochures, flyers, and rhyme books.

The library has a new exclusion policy for patrons who display unruly behavior. The policy is part of City code and was discussed with the Legal department.

The statistics show a 0% change in check-outs of downloadable materials over the same time last year. This is odd when compared to the 76% increase in check-outs between FY13 and FY14.

3. Begin Review of Policies & Procedures, Collection Development – Pat Duke distributed *"Wilsonville Public Library Policies and Procedures DRAFT 2015" and reviewed it with the Board. Board members were asked to review the document and provide comments to Pat.

4. Friends Report – Pat Duke reported that the Friends are hosting a Chamber of Commerce event in April. For their contributions to the Dolly Parton Imagination Library, the Friends were presented with a certificate of appreciation, which now hangs in their bookstore.

5. Foundation Report – Alan Steiger reported that author Philip Margolin will be the guest author at the annual fundraising dinner on October 17. A professional auctioneer has been hired to assist with planning the event.

NEW BUSINESS: Andrea Erickson distributed revised Board rosters.

COUNCIL LIAISON'S COMMENTS: Susie Stevens reported that City Council discussed at the March 16 meeting: Hillsboro's new treatment plant, the annual property tax exemption for low income residents, Frog Pond open house on April 2, and the City branding and logo revision.

ROUND ROBIN:

The Board thanked Caroline Berry for running the meeting in Reggie Gaines's absence.

Meeting adjourned at 7:52 P.M.

The next regular meeting is scheduled for April 22 at 6:30 P.M. at the Library.

Respectfully submitted,

Andrea Erickson
Board Secretary

***Copy available from Library Secretary**