

**Wilsonville Public Library  
Library Board Meeting Minutes  
September 24, 2014**

**MEMBERS PRESENT:** Reggie Gaines, Chair; Caroline Berry, Vice-Chair; Hilly Alexander, Alan Steiger

**MEMBERS EXCUSED:** Megan Chuinard, Andrea Erickson, Library Secretary

**STAFF PRESENT:** Patrick Duke, Library Director; Malia Laughton, Reference Librarian

**CITY COUNCIL LIAISONS:** Richard Goddard, excused

The meeting was called to order by Chair Reggie Gaines at 6:30pm in the Director's Conference Room at the Library.

The Board welcomed Malia Laughton, who is acting as Board Secretary in Andrea Erickson's absence.

Minutes of the August 27, 2014 meeting were approved as distributed.

**ONGOING BUSINESS/CALENDAR ITEMS:**

1. **Youth Services** – Patrick Duke reported that they are looking for a Teen Advisory member to join the board, however many of the teens who are interested are also very busy with school, sports, and preparing for college. The plan is to ask other Teen Advisory members and/or seek assistance from the high school for possible candidates. The Summer Reading Program (SRP) was a success, although the numbers were slightly down from last year. About 2250 children & teens signed up for the Summer Reading Program (1800 children & 450 teens). The science participants were up from last year with 55% completing both the reading & science portions. The library hosted 91 SRP events for a total attendance of 7,444 individuals. The science classes were especially exciting to the kids. The awesome library staff starts planning for SRP in January and asks for donations, monetary or in-kind, from local area businesses. The funding & donations for SRP come from a variety of sources: Ready to Read grants, Wilsonville Friends of the Library, Wilsonville Library Foundation, OMSI, Fred Meyer, Wilsonville Rotary, Jamba Juice, Wendy's, Subway, Lamb's Thriftway, & Papa Murphy's.
2. **Librarian's Report** – Patrick Duke reported that Wilsonville library staff are proposing two programs for the Oregon Library Association conference on April 15 -17, 2015. The first program is proposed by Steven Engelfried involving "How to create picture book topics". These are picture books that are shelved separately by topics, such as princesses, transportation, ABC 123, or Wordless. Allowing children & parents to find books that interest them faster than searching for each individual book by author. The second program is proposed by Patrick Duke about Dolly Parton's Imagination Library program and promoting it to the entire state. Recently, Molly Madigan, a circulation employee, retired and Patrick Duke has decided to use those free hours to create a new Part-Time Outreach Librarian position, whose job focus is outreach to the underserved population of Wilsonville. Currently the job description is on hold until after the union contract is done (circa January 2015). Patrick Duke also reported that the Library District Advisory Committee is working on defining Administration Transfers for the district. These transfers are what the library pays for various services the city provides. The ultimate goal is to create a framework that will define what is reasonable for Administration Transfers. Reggie Gaines inquired about the capital fund available from the Library District and what is being

done. Wilsonville Library is waiting for the city to complete their master facility plan (December) before deciding what will be done for building improvements. Coffee Creek is hosting a wellness fair and staff plan to attend to promote library services to the employees. Lauren Gunderson who facilitates the Coffee Creek book club has been hired full time by Gladstone Library, and Gladstone has agreed to supply the books for the program. Coffee Creek has also selected Steven Engelfried as their Volunteer of the Quarter for his early literacy work.

3. **Annual Library Report** - tabled
4. **Banned Book Week** – Malia Laughton reported on her Banned Book Week display, in the lobby, which focuses on author responses to their books being challenged. Inside the library, she used the obelisk displays to highlight various books and graphic novels that had been challenged over the years. For example: Donald Duck was once banned in Finland because he didn't wear pants.
5. **Strategic Planning Review** – Patrick Duke handed out a goal sheet which focused on the new Outreach Librarian position and providing early literacy services to the underserved children of the community. The board suggested contacting foster parents & churches to identify those in need. The board was excited that this plan focused on the heart of the goal.
6. **Friends Report** – Patrick Duke reported that the bookstore is making good money. Recently, all the Friends of the Library groups in Clackamas County got together and created a spreadsheet of their services to compare with each other. From that collaboration, an organization called Better World Books, was mentioned. This organization will take the discarded donations from libraries and sell them. Then provide the libraries with a percentage of the sales. Milwaukie Library has earned about \$500 a month from this program. Wilsonville is looking into it.
7. **Foundation Report** - Alan Steiger reported that the foundation dinner and auction is coming along just fine. A list of auction items donated is currently on their website ([www.wvlf.org](http://www.wvlf.org)). This year attendees are paying for their dinners and the Foundation Board is interested in seeing how this will affect attendance compared to previous years when the Foundation paid. Alan Steiger also mentioned that the Foundation is seeking individuals to fill 4 currently empty positions.

#### **NEW BUSINESS**

**Other-** Reggie Gaines inquired about a new Council Liaison since Richard Goddard's term ends this year.

**COUNCIL LIAISON'S COMMENTS:** None.

#### **ROUND ROBIN**

The Board thanked Patrick Duke for all the wonderful work he does for the library and the community. The Board thanked Caroline Berry for sharing a Wall Street Journal article related to reading and libraries.

The Board thanked Malia Laughton for taking the meeting minutes.

#### **Meeting adjourned at 7:55pm**

The next regular meeting is scheduled for October 22, 2014 at 6:30pm at the Library

Respectfully submitted,  
Malia Laughton  
Reference Librarian