

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
June 25, 2014

MEMBERS PRESENT: Hilly Alexander, Chair; Reggie Gaines, Vice-Chair; Caroline Berry; Megan Chuinard; Alan Steiger

STAFF PRESENT: Patrick Duke, Library Director; Andrea Erickson, Library Secretary

CITY COUNCIL LIAISON: Richard Goddard, excused

The meeting was called to order by Chair Hilly Alexander at 6:29 P.M. in the Director's Conference Room at the Library.

Minutes of the May 28, 2014, meeting were approved as distributed.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Pat Duke reported that as of June 22, 1479 children and teens have signed up for the Summer Reading Program. Programs have seen good attendance, including the first Teen event which had 40 teens participating. "Preschool Stories and Science" takes the place of Storytime for the summer; the program is an introduction of science principles for preschoolers. The Board experimented with "Marshmallow Shooters," this week's science activity.

2. Librarian's Report – Pat Duke reported that the circulation statistics show a slight decrease over previous years. He is working with Adult Services Librarian Greg Martin to determine what changes to make to increase circulation.

The end of the fiscal year is June 30. The library is in the process of closing up the yearly accounts.

Pat met with a Coffee Creek Correctional Facility employee to discuss the library's participation in the facility's upcoming wellness fair.

Longtime Library Clerk Molly Madigan is retiring at the end of August.

3. Interlibrary Borrowing Policy Change – Pat Duke distributed copies of the *Library's interlibrary borrowing policy. A motion by Alan Steiger was adopted to change the policy language to add "DVD movies" to the list of items that cannot be borrowed through interlibrary loan.

4. Review, Evaluate Board Functioning – The Board discussed the results of the annual board report card.

5. Review Annual Calendar – The Board reviewed the annual calendar. A motion by Alan Steiger was adopted to approve the calendar as discussed.

6. Friends Report – Pat Duke reported that the Friends are working to promote the Fred Meyer Rewards Program to parents attending the Thursday Summer Fun Shows at the library.

6. Foundation Report – Alan Steiger reported that the Foundation continues planning the annual fundraising dinner. Two potential board members attended the meeting as guests. Pat Duke confirmed that author Molly Gloss will be the guest speaker at the annual fundraising dinner.

NEW BUSINESS:

1. Other – None.

COUNCIL LIAISON'S COMMENTS: None.

ROUND ROBIN:

Hilly Alexander announced that the first City barbecue will be on Tuesday, July 15, from 5-7 P.M. at the Charbonneau Country Club.

Meeting adjourned at 8:00 P.M.

The next regular meeting is scheduled for July 23 at 6:30 P.M. at the Library.

Respectfully submitted,

Andrea Erickson
Board Secretary

***Copy available from Library Secretary**