

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
May 28, 2014

MEMBERS PRESENT: Hilly Alexander, Chair; Reggie Gaines, Vice-Chair; Caroline Berry

MEMBERS EXCUSED: Megan Chuinard; Alan Steiger

STAFF PRESENT: Patrick Duke, Library Director; Andrea Erickson, Library Secretary

CITY COUNCIL LIAISON: Richard Goddard

The meeting was called to order by Chair Hilly Alexander at 6:35 P.M. in the Rose Room at the Library.

Minutes of the April 23, 2014, meeting were approved as distributed.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Pat Duke reported that the Board still does not have a Youth Representative. The Summer Reading Program (SRP) starts Monday, June 9. Two thousand children are expected to sign up, and five thousand children and parents are expected to attend the programs. For the third year, channel cards of the SRP will appear on SMART buses starting May 28.

Teen Lego Night was last Friday, May 23.

Autumn Park will hold another independent summer reading program, supported by the Youth Services department. Youth Services staff did a program there to promote Autumn Park's and the library's summer reading programs to twenty five children and parents. The Foundation supports this outreach. Youth Services Librarian Steven Engelfried brought sandwiches, potato salad, and fruit to the program. The program received a good reception.

Storytime is on break over the summer, and will resume in the fall.

2. Librarian's Report – Pat Duke reported that the May History Pub featured the history of the Chemawa Indian School and had 56 people in attendance. The Adult Summer Reading Program starts Monday, June 9.

There are two library board openings; Reggie Gaines and Megan Chuinard have expressed interest in remaining on the board.

The library renovation is in progress. Pat had a meeting with Public Works and Community Development, and is preparing to send a proposal to an architect for cost estimates. Oregon City Public Library Director Maureen Cole has been taking pictures of other libraries in preparation for the OCPL remodel, and has posted them on Flickr for reference.

The Northwest Fiction collection will be reintegrated into the Fiction collection, and the old bookcase will be used to shelve the new Christian Fiction collection.

A patron with a Newfoundland service dog has raised questions about how staff should handle patrons with service animals. Staff are only allowed to ask two questions: is the animal required because of a disability, and what is the animal trained to do.

Adult Services Librarian Greg Martin is looking at the circulation statistics for patterns to start making changes.

3. Spring Training Report – Caroline Berry reported that the spring training event was a good introduction to the different boards and members. Hilly Alexander reported that all City boards were represented, with their members sharing what each board does and giving examples. They worked in groups to look at City Council's city goals and discussed what should be on the City list of goals for the next 5-10 years.

4. Annual Board Report Card Forms – Andrea Erickson will send the forms to Board members to complete and return to her by June 13.

5. Friends Report – Pat Duke reported that a Friends' proposal to create corporate Friends members is under review pending a conversation between the Friends and the Foundation.

6. Foundation Report – Hilly Alexander reported that the Foundation continues planning the annual fundraising dinner. New board members and associate members have been added.

NEW BUSINESS:

1. Other – None.

COUNCIL LIAISON'S COMMENTS: Richard Goddard reported that the Budget Committee has met a few times and supported the \$375,000 cut to the budget. A study is underway to look at high capacity passenger rail.

ROUND ROBIN:

The Board welcomed the return of Hilly Alexander and Reggie Gaines. Pat Duke expressed appreciation for the Wilsonville Garden Club's efforts tending the Library's roses.

Meeting adjourned at 8:00 P.M.

The next regular meeting is scheduled for June 25 at 6:30 P.M. at the Library.

Respectfully submitted,

Andrea Erickson
Board Secretary

***Copy available from Library Secretary**