

**Wilsonville Public Library**  
**LIBRARY BOARD MEETING MINUTES**  
**March 26, 2014**

**MEMBERS PRESENT:** Hilly Alexander, Chair; Reggie Gaines, Vice-Chair; Caroline Berry; Megan Chuinard; Alan Steiger

**STAFF PRESENT:** Patrick Duke, Library Director; Andrea Erickson, Library Secretary

**CITY COUNCIL LIAISONS:** Julie Fitzgerald; Richard Goddard, excused

The meeting was called to order by Chair Hilly Alexander at 6:30 P.M. in the Director's Conference Room at the Library.

Minutes of the February 26, 2014, meeting were approved with the following correction: "Hilly Alexander announced that she will not be able to attend the ~~next~~ April Board meeting, so Vice-Chair Reggie Gaines will chair the ~~March~~ April meeting."

**ONGOING BUSINESS/CALENDAR ITEMS:**

**1. Youth Services** – Pat Duke distributed copies of "Wilsonville Public Library Board Meeting March 26, 2014". The next Teen event is a movie night showing "Captain America" on Friday, April 4. The Foundation gave money for giveaway books for Family Nights. One more Family Night will be held for Latino families of Lowrie Primary School. The library, in conjunction with other local libraries and social service providers, will submit a grant application to the state for early literacy training for caregivers in Clackamas County.

**2. Librarian's Report** – Pat Duke reported that over 80 people attended the Kim Stafford lecture at Wilsonville McMenamins on March 19. The library will hold a Dolly Parton Imagination Library summit on March 31. Pat met with South Metro - Salem STEM Partnership members about involving public libraries in the effort. The statistics show a flat circulation, if the days the library was closed due to snow are not included.

**3. Strategic Plan Approval** – Pat Duke distributed copies of the "Wilsonville Public Library Strategic Plan". He stated that the library goals emphasize encouraging reading and learning for all ages, especially for ages birth – 5 years old. He will provide a work plan to the Board by June. A motion by Alan Steiger to approve the Strategic Plan as presented was adopted.

**4. Notify Council of Expiring Terms: Reggie Gaines** – Andrea Erickson will inform City Recorder Sandy King that Reggie Gaines is interested in staying on the Library Board.

**5. Friends Report** – Pat Duke reported that the Friends now have a Facebook page and are working on soliciting corporate Friends of the Library.

**6. Foundation Report** – Alan Steiger reported that the Foundation changed their March meeting date due to a scheduling conflict with the Kim Stafford lecture. The Foundation sponsored the March History Night on March 25. The annual dinner planning is going well. The Foundation approved their annual budget.

**NEW BUSINESS:**

**1. Other** – None.

**COUNCIL LIAISON'S COMMENTS:** Julie Fitzgerald reported that the housing needs analysis has been completed and is now in the hearing phase. An ordinance was passed regarding marijuana dispensaries in Wilsonville. The Tourism Development Strategy Task Force has completed work, and has a public survey available. Spring training for city boards and commission members is scheduled for Saturday, May 17.

**ROUND ROBIN:**

The Board wished Hilly Alexander a good trip, and thanked Hilly and Caroline Berry for their work on the Strategic Plan. Andrea Erickson announced that the Adult Winter Reading Program ended and had a good turnout.

**Meeting adjourned at 7:56 P.M.**

**The next regular meeting is scheduled for April 23 at 6:30 P.M. at the Library.**

Respectfully submitted,

Andrea Erickson  
Board Secretary