

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
February 26, 2014

MEMBERS PRESENT: Hilly Alexander, Chair; Reggie Gaines, Vice-Chair; Caroline Berry; Megan Chuinard; Alan Steiger

STAFF PRESENT: Kim Robben, Library Operations Manager; Andrea Erickson, Library Secretary

CITY COUNCIL LIAISONS: Julie Fitzgerald, excused; Richard Goddard, excused

The meeting was called to order by Chair Hilly Alexander at 6:30 P.M. in the Director's Conference Room at the Library.

The Board introduced themselves to new Board member Megan Chuinard.

Minutes of the January 22, 2014, meeting were approved as submitted.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Kim Robben distributed *"Library Board Meeting Notes" from Pat Duke. Kim reported that the Family Nights had great turnouts with approximately 200 new library cards given out.

2. Librarian's Report – Kim Robben referred the Board to the *"Library Board Meeting Notes". City Hall closed Friday, February 7, due to the snow; the library remained closed through the weekend due to safety concerns for the staff and public.

Alan Steiger reported that he has held two tax days at the library so far, completed four tax returns, and answered questions from a number of people.

The Board took a tour of the redesigned Young Adult area, and then discussed the statistics.

3. Budget Planning – Kim Robben referred the Board to the *"Library Board Meeting Notes". Kim distributed copies of the *"Library Services" budget, noting that the next fiscal year budget calls for an additional \$23,000 for print materials.

5. Strategic Planning: Goals and Objectives and Update – Hilly Alexander distributed copies of the *"Executive Summary" and asked Board members to read it and send comments to Pat Duke by March 5.

6. Friends Report – Kim Robben referred the Board to the *"Library Board Meeting Notes".

6. Foundation Report – Alan Steiger reported that the Foundation adopted a deficit budget. The development committee has already met to discuss the October fundraising dinner. The Foundation has started a small library of books in the library's staff area for Foundation members to use. The Foundation is in the planning stages of reaching out to local businesses and acquiring new members.

NEW BUSINESS:

1. Other – Hilly Alexander announced that she will not be able to attend the next Board meeting, so Vice-Chair Reggie Gaines will chair the March meeting.

COUNCIL LIAISON'S COMMENTS: None.

ROUND ROBIN:

The Board welcomed Megan Chuinard, and thanked Kim Robben for attending.

Meeting adjourned at 7:23 P.M.

The next regular meeting is scheduled for March 26 at 6:30 P.M. at the Library.

Respectfully submitted,

Andrea Erickson
Board Secretary