

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
January 22, 2014

MEMBERS PRESENT: Hilly Alexander, Chair; Reggie Gaines, Vice-Chair; Caroline Berry; Alan Steiger

MEMBERS EXCUSED: Larue Williams

STAFF PRESENT: Pat Duke, Library Director; Andrea Erickson, Library Secretary

CITY COUNCIL LIAISONS: Richard Goddard; Julie Fitzgerald, excused

The meeting was called to order by Chair Hilly Alexander at 6:30 P.M. in the Director's Conference Room at the Library.

Minutes of the December 4, 2013, meeting were approved as submitted.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Pat Duke reported that a Youth Liaison has been selected, and will possibly attend the next Board meeting. The teens will hold a Game Night this Friday, January 24.

The first of a series of family nights began this night with an event for Boones Ferry Primary School students and their parents. Attendees learn about library services, sign up for library cards, and each child receives a free book to keep.

New posters hanging on the walls in the children's room play area are for the "Every Child Ready to Read" program through the Oregon Library Association. The posters inform parents and caregivers about the value of reading, talking, singing, playing, and writing with their children to help prepare the children for reading.

Imagination Library is two years old. Over the past two years, 180 children have graduated from the program, and over 500 children are currently enrolled.

2. Librarian's Report – Pat Duke distributed copies of his *monthly report to City Council, detailing library events in January.

Holocaust survivor Alter Wiener gave a presentation at the library on January 8. Over 130 people attended, and the presentation was highly regarded.

Oregon Library Association is revising its standards. A vote by OLA members will be held in April to approve the new standards.

The *comparison of all LINCC libraries' circulation shows the amounts and changes in circulation for all LINCC libraries over the past ten years. Wilsonville's circulation over that time has been stable and flat.

In March, the LINCC courier system will change from using canvas bags to stackable plastic bins.

The library will do "Food for Fines" in February.

3. Approve Policies & Procedures – The Board made suggestions for revised wording for the "Policies and Procedures". A motion by Alan Steiger to approve the "Policies and Procedures" was adopted. The Board discussed the new sponsorship policy draft. Pat Duke will continue working on the draft and bring it back to the Board.

4. Budget Planning – Pat Duke reported that the budget for the next fiscal year will be a status quo budget. He will ask for approximately \$25,000 to supplement the materials and services budget due to increasing online services expenditures.

5. Strategic Planning: Goals and Objectives and Update – Pat Duke distributed copies of the newly revised *mission and goals. He will present them to the Community Advisory Panel on January 30 for the Panel’s comments.

6. Anniversary of Library – Pat Duke reported that no special activities are planned.

7. OLA Conference Sign-ups – Pat Duke asked Board members to see Andrea Erickson if they want to attend the conference.

6. Friends Report – Pat Duke reported the Friends are exploring the idea of corporate life members. The Friends need clarification about the payouts from the Fred Meyer rewards program before promoting the program.

6. Foundation Report – Hilly Alexander reported that the Foundation held their annual meeting last Wednesday and elected Alan Steiger as President. In 2013, the Foundation raised the most money since the capital campaign for the library expansion. The Foundation Board authorized an ad in the *Wilsonville Spokesman* thanking Xerox for a \$5,000 contribution to the Foundation’s Endowment Fund.

NEW BUSINESS:

1. Other – None.

COUNCIL LIAISON’S COMMENTS: Richard Goddard reported that the next City Council meeting is Thursday, January 23. Topics under discussion include road extension for Canyon Creek, marijuana outlets, and the Urban Renewal Agency.

ROUND ROBIN:

The Board welcomed back Reggie Gaines and Richard Goddard.

Andrea Erickson announced that the Adult Winter Reading Program is underway and doing well.

Hilly Alexander announced that Oregon Poet Laureate Paulann Peterson will speak next Wednesday, January 29, at the kick-off of the William Stafford poetry class as part of “Oregon Reads”.

Meeting adjourned at 8:00 P.M.

The next regular meeting is scheduled for February 26 at 6:30 P.M. at the Library.

Respectfully submitted,

Andrea Erickson
Board Secretary