

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
December 4, 2013

MEMBERS PRESENT: Hilly Alexander, Chair; Caroline Berry; Alan Steiger; Larue Williams

MEMBERS EXCUSED: Reggie Gaines, Vice-Chair

STAFF PRESENT: Pat Duke, Library Director; Andrea Erickson, Library Secretary

CITY COUNCIL LIAISONS: Julie Fitzgerald, excused; Richard Goddard, excused

The meeting was called to order by Chair Hilly Alexander at 6:30 P.M. in the Director's Conference Room at the Library.

Minutes of the October 23, 2013, meeting were approved as submitted.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Pat Duke reported that the teens held their annual Murder Mystery Night on October 25 with fifty teens in attendance. In November, the teens held a “Hunger Games” event, and in December will hold a “Hobbit” event.

Storytime continues through December 12 with special visits by Santa Claus (aka Adult Services Librarian Greg Martin).

Elementary school family nights will be held in January. Elementary school students are invited to attend with their parents, sign up for library cards, and receive free books to keep.

2. Librarian's Report – Pat Duke reported that the fiber project is underway to connect City buildings. The library will help to pay for connecting fiber between Clackamas Community College and City Hall using capital funds. The new fiber should increase internet speeds at the library up to 1 Gbps.

The planning process for remodeling in the library has begun. Under consideration is redoing the WIFI in the building to make it more robust. An architectural design firm will work on the scope of design.

Wilsonville Public Library is at the top in Oregon in several measures of use and effectiveness of the Summer Reading Program. Pat will talk about the Summer Reading Program and Adult Summer Reading Program Tic-Tac-Toe form duplication at the January 6 City Council meeting.

History Pub continues to draw large crowds. Approximately 110 people attended the October lecture presented by Charlotte Lehan; 80 people attended the November lecture. There is no lecture scheduled for December.

Professor Emeritus John Ehrstine will teach a class about poet William Stafford in the winter in conjunction with the Oregon Reads campaign.

Staff member John Smith will be honored at the staff holiday party on December 6 for his 25 years of service at the library.

The statistics show a decrease in Young Adult circulation which may be due to the YA area remodel; more adults are using the area than teens now. Overall library circulation has declined.

Andrea Erickson reported that National Novel Writing Month was a success, with 20% of participants completing the goal of writing 50,000 word novels during November.

3. Cont. Review of Policies & Procedures – Pat Duke noted that language needs to be added for the OLA Passport library cards, signs of intoxication as disruptive behavior, and sponsorships. Board members were asked to send their comments and thoughts to Pat.

4. Strategic Planning Update – Caroline Berry reported that the strategic planning committee decided on the following priorities for the strategic plan: create a comfortable place, create young readers, stimulate the imagination, and connect to the online world. The priorities are inclusive for all and intended for both inside and outside the library building.

Hilly Alexander reported that the steering committee is working on defining the library's mission.

Board members were asked to send their comments and thoughts to Pat.

5. Friends Report – Pat Duke reported that the Friends have a new treasurer. The bookstore's A-frame sign has been placed in front of the library and people are noticing it.

6. Foundation Report – Alan Steiger reported that the Foundation added a new member to their board. Year-end gift giving letters were mailed. The Foundation discussed changes for the next annual fundraiser dinner, including a dedicated committee. Hilly Alexander reported that Staff member Lauren Howard was the guest speaker at the meeting and spoke about the book club she runs at Coffee Creek Correctional Facility.

NEW BUSINESS:

1. Other – None.

COUNCIL LIAISON'S COMMENTS: None.

ROUND ROBIN:

The Board welcomed back Larue Williams.

Hilly Alexander thanked everyone and wished them happy holidays.

Meeting adjourned at 8:09 P.M.

The next regular meeting is scheduled for January 22 at 6:30 P.M. at the Library.

Respectfully submitted,

Andrea Erickson
Board Secretary