

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
April 24, 2013

MEMBERS PRESENT: Hilly Alexander, Chair; Reggie Gaines, Vice-Chair; Bill Benedetto; Alan Steiger; Kalah Horner, Youth Representative

MEMBERS EXCUSED: Larue Williams

STAFF PRESENT: Pat Duke, Library Director; Andrea Erickson, Library Secretary

CITY COUNCIL LIAISONS: Julie Fitzgerald, excused; Richard Goddard, excused

The meeting was called to order by Chair Hilly Alexander at 6:30 P.M. in the Director's conference room at the Library.

Minutes of the March 27, 2013, meeting were approved as submitted.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Kalah Horner reported that the Teens held their Game Night on Friday, April 12, which went well. The next Teen event is “The Iron Event” on May 3. The Teen Advisory Board is in the process of planning Teen Summer Reading Program activities. Kalah is working on finding a Youth Representative replacement for the Library Board.

Pat Duke reported that Storytime and the other children's programs have returned. Summer Reading Program is scheduled, with programs and science classes in place.

2. Librarian's Report – Pat Duke reported that Friends' Treasurer Chuck Heilbrun passed away last week from a heart attack. Pat is the interim Treasurer.

Former Foundation Treasurer Jack Alwen, who facilitated the recent donation of a model ship to the Library, is in hospice with significantly advanced cancer.

The Library's meeting room policy will need to be revised for liability purposes. A person was hurt in one of the meeting rooms in December, and Pat discovered that the policy does not have any language about liability. The City insurer and City lawyer are in talks with Pat about appropriate wording for the revised meeting room policy.

Pat met with Community Development Director Nancy Kraushaar, Transit Director Stephan Lashbrook, and an Oregon Tech student to discuss putting solar panels on the Library's roof. This project is in the early stages, and everyone is eager to see it happen.

The OLA Passport program is expected to roll out May 1 in Clackamas County. There are some potential issues with north Marion County library card holders.

The statistics show an overall decrease in circulation. Pat will see about comparing the Library's statistics with those from other libraries in Oregon, including LINCC.

3. Strategic Planning Update – Hilly Alexander reported that the steering committee has been meeting regularly since March, and has mapped out the milestones and determined what they want to do about gathering data from the community. They are considering doing a survey similar to Tigard Public Library's survey, but doing two separate surveys: a shorter one to use at grocery stores, and a longer one for Library users that will be available online.

They are looking for candidates to represent cross sections of Wilsonville. Board members who have recommendations for potential community advisory panel members should let Pat or Hilly know.

4. OLA Conference– Pat Duke announced that he will be attending the conference this week along with other staff members.

5. National Library Week– Nothing to report.

6. City Budget Committee Meetings– Pat Duke announced that the City budget meeting will be next Monday, April 29, at 6:00 P.M. at City Hall. Board members are invited to attend.

7. Friends Report – Nothing to report.

8. Foundation Report – Hilly Alexander reported that the annual October fundraising dinner is being planned. The Foundation will participate with the Friends of the Wilsonville Library in the Arts Fest in June. The Foundation is looking for new Board members.

NEW BUSINESS:

1. Other – Bill Benedetto distributed copies of an **Oregonian* article on little free libraries in Portland.

COUNCIL LIAISON’S COMMENTS:

None.

ROUND ROBIN:

The Library Board congratulated Hilly Alexander on being named “Volunteer of the Month” in the *Boones Ferry Messenger*.

Meeting adjourned at 7:47 P.M.

The next regular meeting is scheduled for May 22 at 6:30 P.M. at the Library.

Respectfully submitted,

Andrea Erickson
Board Secretary