

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
January 23, 2013

MEMBERS PRESENT: Hilly Alexander, Chair; Bill Benedetto; Alan Steiger; Kalah Horner, Youth Representative

MEMBERS EXCUSED: Reggie Gaines, Vice-Chair; Larue Williams

STAFF PRESENT: Pat Duke, Library Director; Andrea Erickson, Library Secretary

CITY COUNCIL LIAISONS: Richard Goddard, excused

GUESTS: Brad Clark, Library Clerk; Josh Horner

The meeting was called to order by Chair Hilly Alexander at 6:32 P.M. in the Director's conference room at the Library.

Minutes of the December 5, 2012, meeting were approved as submitted.

The Board introduced themselves to the guests.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Brad Clark reported on the fall and January teen events. There was no teen event in December. Brad distributed *teen event bookmarks featuring teen events through May. The Teen Advisory Board (TAB) is at work planning the Teen Summer Reading Program. The Young Adult area is in the process of remodeling, with additional lounge area furniture from Fred Meyer due next Monday, January 28. Quotes for new shelving and a diner booth are pending.

2. Librarian's Report – Pat Duke reported that Youth Services Librarian Steven Engelfried is currently in Seattle at the ALA Mid-Winter Conference working with the Newbery Committee to decide the Newbery winner.

The Library is working in conjunction with McMenamins and the Boones Ferry Historical Society to present monthly programs at the Wilsonville McMenamins featuring local and statewide history lectures. The first program will be about the Civil War in Oregon on Tuesday, March 26.

The statistics show a steady decline in circulation, which is the same throughout Clackamas County. Library2Go check-outs have been added to the monthly statistics reports.

Library staff and volunteers are being trained as mandatory reporters of child abuse per state law. Approximately half of the staff have been trained, with the remaining to be trained next week. The volunteers will be trained after staff.

3. Budget Planning – Pat Duke reported that next year's budget will be the same as the current one, with the exception of a 1% increase in the materials and services budget. Revenue may see an increase due to increased library district revenue.

4. Goals and Objectives Review cont. – Pat Duke distributed * “Performance Measures FY 2014”. There are no changes to the goals and objectives. Pat said that he plans to continue to execute the 2008 Strategic Action Plan, and to develop a new strategic plan.

5. Anniversary of Library (February 14, 1982) – Pat Duke reported that there are no special events planned for the anniversary. February is Food for Fines month.

6. OLA Conference Sign-ups – The joint OLA/WLA conference will be in Vancouver, WA, April 24-26. Interested Board members should contact Andrea Erickson.

7. Strategic Planning Update – None. Hilly Alexander distributed * “Survey Finds Rising Reliance on Libraries as a Gateway to the Web” article from the *New York Times*, January 22, 2013.

8. Friends Report – None.

9. Foundation Report – Alan Steiger reported that the Foundation elected new officers: Hilly Alexander as President, Alan Steiger as Vice-President, and Carole Hanna as Treasurer. The Foundation reaffirmed its intent to continue supporting Library programs, including Science Adventure and Imagination Library, as well as outreach to Spanish speakers, the genealogy collection, and Steven Engelfried’s projects.

NEW BUSINESS:

1. Other – None.

COUNCIL LIAISON’S COMMENTS:

None.

ROUND ROBIN:

The Board welcomed Kalah Horner as the new Youth Representative. The Board expressed their appreciation for Brad Clark’s work with the teens and teen programming.

Alan Steiger congratulated Pat Duke and the Library staff on the performance measurement results.

Andrea Erickson announced that an article on the Adult Winter Reading Program was featured in this week’s *Wilsonville Spokesman*.

Meeting adjourned at 8:08 P.M.

The next regular meeting is scheduled for February 27 at 6:30 P.M. at the Library.

Respectfully submitted,

Andrea Erickson
Board Secretary