

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
July 25, 2012

MEMBERS PRESENT: Hilly Alexander, Chair; Reggie Gaines, Vice-Chair; Bill Benedetto; Larue Williams; Kim Wogan, Youth representative

MEMBERS EXCUSED: Alan Steiger

STAFF PRESENT: Pat Duke, Library Director; Andrea Erickson, Library Secretary

CITY COUNCIL LIAISONS: Richard Goddard, excused; Celia Núñez

The meeting was called to order by Chair Hilly Alexander at 6:32 P.M. in the Oak Room at the Library.

Minutes of the June 27, 2012, meeting were approved as submitted.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Pat Duke reported that tomorrow (July 26) is the final Summer Reading Program event for the summer, with the Reptile Man performing at 11:00 a.m. A representative from the local Fred Meyer is expected to attend. The final event for the Teen Summer Reading Program will be later that afternoon. Overall there has been a great teen turnout for summer events.

Kim Wogan distributed a *graph of Teen Summer Reading Program event attendance, and said that she expects fifty teens to attend tomorrow's final Teen Summer Reading Program event with the annual water fight.

2. Librarian's Report – Pat Duke reported that he is waiting for a quote from the vendor before ordering people counters.

The service level funding for the library network office is worrisome. Library directors in Clackamas County have asked the office for a report, which has yet to be delivered. Pat asked the office for copies of their budget since 2008.

The statistics show an overall increase in circulation of 2% over the last year, with a 20% increase in e-book circulation over last year as well.

The Adult Summer Reading Program received its first book reviews ever in Spanish.

The Library did well in the recent Citizen Survey, with 84% of respondents saying they used the Library over the last year, and with 95% respondents rating Library services as very good or excellent. The survey shows a need for outreach in certain areas of the city.

3. Review Annual Board Report Cards – Andrea Erickson distributed the * "Library Board Report Card Results 2011-2012." Pat Duke said there were good suggestions by Board members for action steps for the Library, especially strategic planning.

4. Review Annual Calendar – The Board revised the annual calendar. Andrea Erickson will send updated calendars to Board members.

5. Friends Report – None.

6. Foundation Report – Reggie Gaines reported that the Foundation is in the process of updating their website, with an eye to having a different look and feel from the Library's website. The October fundraising dinner/drive is being planned for October 13. The Foundation is looking into getting a bulk mailing permit. The art wall sales policy is going under review with regards to art sold by non-profits, including the possibility of waiving the Foundation's standard 20% fee in certain cases.

NEW BUSINESS:

1. Other – None.

COUNCIL LIAISON'S COMMENTS:

Celia Núñez reported that several candidates have submitted applications for City Council positions. Boeckman Creek road will be closed for one year. Villebois roundabouts have experienced problems with tractors. The Waste Water Treatment Plant is going well.

ROUND ROBIN:

The Board thanked Kim Wogan for her work on the Library Board and the Teen Advisory Board. This was Kim's last Board meeting.

Kim Wogan thanked everyone.

Meeting adjourned at 7:47 P.M.

The next regular meeting is scheduled for August 22, at 6:30 P.M. at the Library.

Respectfully submitted,

Andrea Erickson
Board Secretary