

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
June 27, 2012

MEMBERS PRESENT: Hilly Alexander, Chair; Reggie Gaines, Vice-Chair; Bill Benedetto; Alan Steiger; Kim Wogan, Youth representative

MEMBERS EXCUSED: Larue Williams

STAFF PRESENT: Pat Duke, Library Director; Andrea Erickson, Library Secretary

CITY COUNCIL LIAISONS: Richard Goddard; Celia Núñez, excused

The meeting was called to order by Chair Hilly Alexander at 6:37 P.M. in the Oak Room at the Library.

Minutes of the April 25, 2012, meeting were approved as submitted.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Kim Wogan reported that the Teen Summer Reading Program had forty teens attend their first event, which is an outstanding turnout for a library with our service population. The new Teen Advisory Board (TAB) has been initiated. The next teen event is Thursday, June 28, featuring Evergreen Aviation and Space Museum and robots. TAB is planning fall teen events.

2. Librarian's Report – Pat Duke showed the Teen Summer Reading Program promotional video created by Youth Services staff member Brad Clark. Pat reported that this year's sign-ups for the Summer Reading Program are greater than last year's. At the end of the first week of sign-ups, last year saw 1107 children and teens; this year saw 1200.

There will be some changes in the next fiscal year with the Library's online databases. The library district is coming together for services, and will add eight databases, including Live Mocha, a language learning module which has more interactivity than Mango. At the Library, Reference USA will be dropped in favor of Demographics Now, which is better and cheaper than Reference USA. The Library will also add Ed2Go, a service that provides online classes taught in real time by local experts with assignments and tests. The Library will also add Folio3, a genealogy database that fills a hole in the library's collection.

The Library's room revenue for the past year was \$10,000; last year the revenue was \$3,500.

Pat and Youth Services Librarian Steven Engelfried attended the national American Library Association conference where they held a poster session to educate attendees about providing summer science activities at the library. Free downloadable materials are available from our website at www.wilsonvillelibrary.org/science.

The statistics look good, with an overall increase of 5% in circulation.

3. "Keeping It Local" Fair Report – Pat Duke reported that the Library and the Foundation shared a table, providing a presence at the event. Foundation members talked with other vendors, which was productive.

4. Library Network Office Funding – Pat Duke reported that LINCC library directors are concerned that the Library Network office is not being funded to maintain the service level it had when the library district was created, and which is part of the intergovernmental agreement (IGA) between the library district and the county. Library directors have asked the county for a report to address whether the Network office is at the service levels dictated by the IGA.

5. Library Policy for Dealing with Inappropriate Behavior – Pat Duke noted that Library staff walk around the building once an hour and reference librarians keep an eye on what’s happening at the computer stations. There is filtering software on the children’s computers, but not on the adult computers. However, the Library policy for computer use is displayed on the computers prior to patron use. The Library does call the police when it is necessary.

6. People Counters – Bill Benedetto researched devices to count people entering the Library, and visited eight local libraries between Wilsonville and Hillsboro, and every library had people counters. Costs range from \$250 - \$650. Pat will look into the recommendations and check the budget.

7. Annual Board Report Card Forms – Andrea Erickson distributed the *‘‘Library Board Report Card 2011-2012’’ and asked Board members to return completed forms to her by Monday, July 16.

8. Review Annual Calendar – Tabled for next meeting.

9. Friends Report – Pat Duke reported that the Friends are doing well with \$20,000 in their bank account. The Friends will give the library \$10,000 for collection development through the past year. The ‘‘Partner of the Month’’ program will be ending as of June for the foreseeable future.

10. Foundation Report – Hilly Alexander reported that the community outreach committee attended the ‘‘Keeping It Local’’ fair and offered a Library brick for the prize drawing. The brick plaques are in need of polishing, and require installation after a few nice days in a row. Alan Steiger reported that the Foundation met a web designer at the fair and will meet with the designer to discuss a possible website redesign for the Foundation. The Foundation approved to pay the tuition for Library staff members who take a Spanish language class.

NEW BUSINESS:

1. Other – None.

COUNCIL LIAISON’S COMMENTS:

Richard Goddard reported on recent City Council actions and activities. Richard recognized Alan Steiger for the nice article about him in the Newberg newspaper; Alan and his wife were recognized by the Newberg Chamber of Commerce for their volunteer work.

ROUND ROBIN:

The Board congratulated Kim Wogan on her high school graduation, and thanked her for her work on the Library Board and the Teen Advisory Board. Kim's last Board meeting will be in July.

Alan Steiger expressed his appreciation for Brad Clark's work with the Teen Summer Reading Program promotional video.

Meeting adjourned at 8:02 P.M.

The next regular meeting is scheduled for July 25, at 6:30 P.M. at the Library.

Respectfully submitted,

Andrea Erickson
Board Secretary