

**Wilsonville Public Library**  
**LIBRARY BOARD MEETING MINUTES**  
**April 25, 2012**

**MEMBERS PRESENT:** Hilly Alexander, Chair; Bill Benedetto; Alan Steiger; Larue Williams; Kim Wogan, Youth representative

**MEMBERS EXCUSED:** Reggie Gaines, Vice-Chair

**STAFF PRESENT:** Burton Haun, Reference Librarian

**CITY COUNCIL LIAISONS:** Richard Goddard; Celia Núñez, excused

The meeting was called to order by Chair Hilly Alexander at 6:30 P.M. in the Director's Conference Room at the Library.

Minutes of the March 28, 2012, meeting were approved as submitted.

**ONGOING BUSINESS/CALENDAR ITEMS:**

**1. Youth Services** – Kim Wogan reported that the teen summer events have been planned. There will be a “Knights” night, a “Comics” event, and a “Wake Up” water fight at the end of summer. Kim is still looking for a new Youth representative and hopes to report on progress at the May meeting.

**2. Librarian's Report** - Burton Haun gave the Librarian's report as Pat Duke was at the OLA conference.

Burton reported that the Kiwanis has received a grant from the City to do a mailing to 97070 households about the Imagination Library.

The City's gift acceptance policy has changed but the Library's gift acceptance policy will not need to change.

The statistical report was reviewed and the increase in Children's books was noted as having being significant.

Burton brought up a potential copyright issue in the Library's promotion. Specifically noted were images of children's material and signage. The City Attorney will be preparing a general “best practices” document which will be reviewed with the Board.

The Board reviewed the Library's response to a patron's “Statement of Concern” regarding the children's book *Slugs*. The Board agreed that the response was appropriate.

Burton distributed copies of the Library's current internet policy in light of recent events at Beaverton City Library, and commented on the few issues that have arisen. Based upon this information the Board did not feel that any changes to the current policy were needed. Bill Benedetto noted that Multnomah County Library has a specific list of 25 behaviors and library actions. Burton noted that in the past he has used behavior contracts and has blocked library cards as examples of Library actions. He added that personal laptop usage in the Library is more difficult to monitor.

**3. OLA Conference** – The annual OLA Conference is April 25-27. Pat Duke will give a report at the next Board meeting.

**4. National Library Week** – Burton Haun reported that he was unaware of any specific programs or promotion for National Library Week. Planning for the Summer Reading and Science Adventure programs are ongoing.

**5. City Budget Committee Meetings** - The City Budget Committee's first public meeting is on April 30 and all Board members are invited to attend. The Library's portion of the City Budget is a status quo budget.

**6. Friends Report** – The Friends of the Library reported receipts of \$3,085 for the month of March.

**7. Foundation Report** – Alan Steiger and Hilly Alexander reported that the Foundation approved support for Pat Duke to attend the ALA conference, along with previously approved support for Youth Services Librarian Steven Engelfried to attend as well. The Foundation also approved a donation toward the purchase of available older telephone directories which will give the Library one of the more complete collections for genealogy research. Preparations for the October fund raising event are ongoing.

**NEW BUSINESS:**

**1. Other** – A City maintenance worker received an electric shock when working on the inside door; the automatic door opening function will not be operative until repairs are made.

Bill Benedetto has continued to research patron counters. He has called various libraries and many have mechanical counters. A few have RFID panels for security of collection material. There is a question about the cost versus the benefit.

**COUNCIL LIAISON'S COMMENTS:**

Richard Goddard reported on recent City Council actions and activities. The open Library Board appointment is still under evaluation. The Council Opportunity Grants, including the one to the Kiwanis for Imagination Library, were reviewed. Richard noted the adoption of the revised Gift Acceptance Policy. The next Council meeting is May 7.

**ROUND ROBIN:**

Larue Williams reported that she and Pat Duke plan to meet with a Latino outreach group before the next Board meeting.

The Board recognized Richard Goddard's attendance at his first Library Board meeting and thanked him for the Council Liaison report.

**Meeting adjourned at 8:00 P.M.**

**The next regular meeting is scheduled for May 23, at 6:30 P.M. at the Library.**

Respectfully submitted,

Alan Steiger  
Acting Board Secretary