

**Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
February 22, 2012**

MEMBERS PRESENT: Hilly Alexander, Chair; Reggie Gaines, Vice-Chair; Bill Benedetto; Alan Steiger; Larue Williams; Kim Wogan, Youth representative

STAFF PRESENT: Pat Duke, Library Director; Andrea Erickson, Library Secretary

CITY COUNCIL LIAISONS: Celia Núñez, excused; Steve Hurst, excused

The meeting was called to order by Chair Hilly Alexander at 6:30 P.M. in the Director's Conference Room at the Library.

Minutes of the January 25, 2012, meeting were approved as submitted.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Kim Wogan reported that the teens will hold a “March Madness” event on Friday, March 16, a craft event on Friday, April 13, and a Lego event on Friday, May 11. The balloon event in February went well; a professional balloon artist taught the teens how to fold balloon animals. The Teen Summer Reading Program will feature the theme “Own the Night,” with a variety of different program possibilities. The Teen Advisory Board consists of ten students, with most in middle school.

2. Librarian's Report - Pat Duke reported 150 children have signed up for Imagination Library so far. That is currently 17% of the service population for Wilsonville children; Pat's near term goal is 20%, with ultimately a goal of 100% participation. The local chair of Imagination Library is Jan Rippey from the Wilsonville Kiwanis. With the change in leadership, there will need to be an understanding among the Library, Kiwanis, Friends, and Foundation about each group's roles and responsibilities. Pat distributed copies of *’Draft responsibilities regarding IL (Imagination Library)’*.

Recently some groups have been soliciting in front of the library. While this does fall within the accepted guidelines of the first amendment, Pat will keep an eye on things to make sure patrons are not impeded from entering the library.

The statistics show an increase in check-outs for youth materials. Youth Services Librarian Steven Engelfried has been promoting library books within the children's programs, as well as collecting good books. The number of circulations for music CDs has decreased. Reference Librarian Burton Haun will look into the circulations and determine appropriate action, which may mean looking for an online solution.

3. Library 30th Anniversary Celebration – Pat Duke reported that 500 pieces of cake were served and \$1800 in overdue fines waived on the Library's birthday (Tuesday, February 14, 2012). The Imagination Library launch had 150 children and adults in attendance, and the

one day special discount at the Friends' bookstore netted \$300 in sales, which is three times the average day sales. The birthday party on Saturday, February 18, went well with a number of elected officials attending, including Celia Núñez, Scott Starr, the Mayor, Charlotte Lehan, and Matt Wingard.

4. Goals and Objectives Review – Pat Duke distributed copies of the *"Wilsonville Public Library 2 Year Work Plan," an updated work plan that he submitted to the City Manager. The library budget was submitted as is to the City Manager, and includes shifting funds from the print collection to a growing e-book collection. OREPAC is helping with the annual computer upgrade and has purchased four computers for public use. It may be time to consider creating a new strategic plan.

5. Expiring Terms for Board Members – Andrea Erickson announced that Alan Steiger's term expires in June. The Board encouraged Alan to apply for another term.

6. Friends Report – Pat Duke reported that the Friends had \$2893 in net sales for January, with revenue from the bookstore, internet, and book cart. Reggie Gaines became a life member of the Friends.

7. Foundation Report – Reggie Gaines reported that the Foundation is moving forward with planning for the October special event currently scheduled for Saturday, October 13, at the Holiday Inn. The Foundation Board is recruiting new Board members.

NEW BUSINESS:

1. Other – None.

COUNCIL LIAISON'S COMMENTS:

None.

ROUND ROBIN:

Alan Steiger congratulated Kim Wogan on her juried artwork, and noted that two Library volunteers are in the running for Wilsonville First Citizen.

Bill Benedetto expressed his appreciation for the work that Celia Núñez and Steve Hurst have done for the Library.

Hilly Alexander thanked Library staff for all of their work for the Library anniversary celebration.

Meeting adjourned at 8:00 P.M.

The next regular meeting is scheduled for February 22, at 6:30 P.M. at the Library.

Respectfully submitted,

Andrea Erickson
Library Secretary

*Copy available from Library Secretary