

**Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
January 25, 2012**

MEMBERS PRESENT: Hilly Alexander, Chair; Reggie Gaines, Vice-Chair; Alan Steiger

MEMBERS EXCUSED: Bill Benedetto; Larue Williams; Kim Wogan, Youth representative

STAFF PRESENT: Pat Duke, Library Director; Andrea Erickson, Library Secretary

CITY COUNCIL LIAISONS: Celia Núñez; Steve Hurst, excused

The meeting was called to order by Chair Hilly Alexander at 6:35 P.M. in the Director's Conference Room at the Library.

Minutes of the December 7, 2011, meeting were approved as submitted.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Pat Duke reported that Imagination Library will launch on Sunday, February 12. Books were ordered in early December and arrived this past Monday. The Library received a \$5,000 grant from Xerox to help with the launch. The first book distributed is always *The Little Engine That Could*, and then the following books are appropriate to the age of the receiver. Brochures will be available in English and Spanish.

2. Librarian's Report - Pat Duke reported that the *statistics for downloadable media show increased patron interest in that media. As a result, Clackamas County library directors have decided to increase county access to the downloadable media, which will require a \$40,000 addition to the county-wide payment for the digital collection. A West Linn librarian will select the items. Wilsonville will contribute \$10,000 by pulling from its print collection budget.

The circulation statistics show an increase in children's materials, which is in line with the Youth Services department making efforts to add to and promote the children's collection.

Youth Services Librarian Steven Engelfried went to the ALA mid-winter conference, where the 2013 Newbery Committee met for the first time. Steven is the chair of the committee.

The Adult Winter Reading Program is underway.

3. West Linn Governance Document – Pat Duke distributed an *edited version based on suggestions from the Library Board. The document is complete. If there are questions or problems that arise, the document will be adapted as needed. A motion by Alan Steiger was adopted to adopt the document as is.

4. Budget Planning – Pat Duke announced that he submitted the Fiscal Year 2012-13 budget for the Library. He included an add package to formalize hiring staff for Science Adventure, which is paid for by the Foundation. Pat distributed a *spreadsheet of revenues and

expenditures, noting that due to updated population counts from the recent census, the Library will receive an increase in revenue from the library district. Overall the budget is flat with staffing status quo. A motion by Reggie Gaines was adopted to accept this portion of the budget.

5. Goals and Objectives Review – Tabled for the next meeting.

6. Anniversary of Library (February 14, 1982) – Andrea Erickson announced the Library anniversary week schedule. The schedule is available online at:
www.wilsonvillelibrary.org/birthday.

7. OLA Conference Sign-ups – Pat Duke announced that the library can pay for Board members registration fees. Board members should let Andrea Erickson know if they plan to attend.

8. Friends Report – None.

9. Foundation Report – Reggie Gaines reported that the Foundation will fund the Library's birthday celebration. The Foundation held their annual meeting and elected officers. In 2011, the Foundation raised \$24,000.

NEW BUSINESS:

1. Other – Alan Steiger announced that tax sessions will be available at the library. Alan is working with Adult Services Librarian Greg Martin to provide the IRS "FAST" services.

COUNCIL LIAISON'S COMMENTS:

Celia Núñez reported on current City Council topics, including the mayor's compensation, the storm water master plan, the French Prairie bridge, and upcoming City retirements. Celia announced that she will not be running for office.

ROUND ROBIN:

The Board thanked Celia Núñez for her work with the Library Board and City Council.

Meeting adjourned at 8:00 P.M.

The next regular meeting is scheduled for February 22, at 6:30 P.M. at the Library.

Respectfully submitted,

Andrea Erickson
Library Secretary

*Copy available from Library Secretary