

**WILSONVILLE PUBLIC LIBRARY
LIBRARY BOARD MEETING AGENDA**

DATE: JULY 27, 2016

TIME/PLACE: 6:30 P.M. AT THE LIBRARY – DIRECTOR’S CONFERENCE ROOM

WILSONVILLE PUBLIC LIBRARY BOARD: Caroline Berry, Chair; Reggie Gaines, Vice-Chair; Megan Chuinard; Richard Dougall; Miriam Pinoli; Mallory Nelson, Youth Representative; Susie Stevens, Council Liaison

AGENDA:

CALL TO ORDER

Introduction of Outreach Librarian

APPROVAL OF MINUTES OF JUNE 22, 2016

ONGOING BUSINESS/CALENDAR ITEMS

- 1. Youth Services**
- 2. Librarian’s Report**
- 3. Policies & Procedures Review/Adoption**
- 4. Workplan presentation**
- 5. Friends Report**
- 6. Foundation Report**

NEW BUSINESS

COUNCIL LIAISON’S COMMENTS – SUSIE STEVENS

ROUND ROBIN

ADJOURNMENT

NEXT REGULAR MEETING DATE – AUGUST 24 AT 6:30 P.M. AT THE LIBRARY

**Monthly Statistical Report
June 2016**

	JUNE 2016	JUNE 2015	JUNE 2014	% Change 16-15	% Change 16-14
CIRCULATION					
Adult Non-Fiction	4689	5210	5276	-10%	-11%
Adult Fiction	5393	5553	5478	-3%	-2%
Total Adult Books	10082	10763	10754	-6%	-6%
Young Adult Books	1078	1241	1370	-13%	-21%
Children's Non-Fiction	2903	2733	2690	6%	8%
Children's Fiction	12146	11970	12527	1%	-3%
Total Children's Books	15049	14703	15217	2%	-1%
TOTAL BOOK CIRCULATION	26209	26707	27341	-2%	-4%
Software	136	96	105	42%	30%
Magazines	383	465	556	-18%	-31%
Videos/DVDs	9915	9024	10880	10%	-9%
Audio Books/Kits	2355	2218	2308	6%	2%
CD Music	1351	1372	1719	-2%	-21%
Miscellaneous	332	-15	114	-2313%	191%
TOTAL PHYSICAL CIRCULATION	40681	39867	43023	2%	-5%
Library 2Go	2004	2016	1454	-1%	38%
TOTAL CIRCULATION	42685	41883	44427	2%	-4%
FIRST TIME CHECK-OUTS	32233	31261	32738	3%	-2%
INTERLIBRARY LOANS					
Borrowed	7311	9273	9710	-21%	-25%
Loaned	11625	14797	13595	-21%	-14%
NET I.L.L.	4314	5524	3885	-22%	11%
BORROWERS (at month's end)	19219	18689	18100	3%	6%
REFERENCE QUESTIONS	2164	1622	1685	33%	28%
ITEMS PROCESSED					
Purchased Items	1070	1304	1133		
Gifts Added	126	154	144		
TOTAL ITEMS ADDED	1196	1458	1277		
Items Withdrawn	702	894	688		
RESERVATIONS-MEETING ROOMS	271	236	174		
VOLUNTEER HOURS	1073	1099	1187	-2%	-10%

**Quarterly Statistical Report
April-June 2016**

	4th QTR 2016	4th QTR 2015	4th QTR 2014	% Change 16-15	% Change 16-14
CIRCULATION					
Adult Non-Fiction	13375	15419	16026	-13%	-17%
Adult Fiction	15510	15704	16691	-1%	-7%
Total Adult Books	28885	31123	32717	-7%	-12%
Young Adult Books	2737	3217	3235	-15%	-15%
Children's Non-Fiction	8262	8356	7946	-1%	4%
Children's Fiction	30997	31609	32366	-2%	-4%
Total Children's Books	39259	39965	40312	-2%	-3%
TOTAL BOOK CIRCULATION	70881	74305	76264	-5%	-7%
Software	425	419	265	1%	60%
Magazines	1246	1323	1406	-6%	-11%
Videos/DVDs	26702	26457	30486	1%	-12%
Audio Books/Kits	6413	6435	6426	0%	0%
CD Music	4101	4056	5527	1%	-26%
Miscellaneous	1054	582	775	81%	36%
TOTAL PHYSICAL CIRCULATION	110822	113577	121149	-2%	-9%
Library 2Go	6204	6294	4311	-1%	44%
TOTAL CIRCULATION	117026	119871	125460	-2%	-7%
FIRST TIME CHECK-OUTS	85507	87224	90310	-2%	-5%
INTERLIBRARY LOANS					
Borrowed	24886	28006	29382	-11%	-15%
Loaned	39783	44593	41927	-11%	-5%
NET I.L.L.	14897	16587	12545	-10%	19%
BORROWERS (at month's end)	19219	18689	18100	3%	6%
REFERENCE QUESTIONS	5270	5017	4505	5%	17%
ITEMS PROCESSED					
Purchased Items	3395	3060	3026		
Gifts Added	343	440	566		
TOTAL ITEMS ADDED	3738	3500	3592		
Items Withdrawn	3536	4136	2129		
RESERVATIONS-MEETING ROOMS	861	707	564		
VOLUNTEER HOURS	3070	3234	3070	-5%	0%

**Fiscal Year Statistical Report
July 1, 2015--June 30, 2016**

	Fiscal Yr 2016	Fiscal Yr 2015	Fiscal Yr 2014	% Change 16-15	% Change 16-14
CIRCULATION					
Adult Non-Fiction	54064	61168	63477	-12%	-15%
Adult Fiction	61309	63284	66019	-3%	-7%
Total Adult Books	115373	124452	129496	-7%	-11%
 Young Adult Books	 11501	 12675	 12308	-9%	-7%
Children's Non-Fiction	32323	30454	29662	6%	9%
Children's Fiction	129704	122929	122500	6%	6%
Total Children's Books	162027	153383	152162	6%	6%
TOTAL BOOK CIRCULATION	288901	290510	293966	-1%	-2%
 Software	 1451	 1459	 1420	-1%	2%
Magazines	5552	6594	6842	-16%	-19%
Videos/DVDs	112069	114519	134287	-2%	-17%
Audio Books/Kits	26094	25147	26059	4%	0%
CD Music	16341	19054	22787	-14%	-28%
Miscellaneous	1824	2928	4802	-38%	-62%
TOTAL PHYSICAL CIRCULATION	452232	460211	490163	-2%	-8%
Library 2Go	24346	21793	17175	12%	42%
TOTAL CIRCULATION	476578	482004	507338	-1%	-6%
 FIRST TIME CHECK-OUTS	 347374	 347858	 364534	0%	-5%
 INTERLIBRARY LOANS					
Borrowed	106392	112744	121179	-6%	-12%
Loaned	168148	178838	168888	-6%	0%
NET I.L.L.	61756	66094	47709	-7%	29%
 BORROWERS (at month's end)	 19219	 18689	 18100	3%	6%
 REFERENCE QUESTIONS	 20391	 19319	 19005	6%	7%
 ITEMS PROCESSED					
Purchased Items	12329	12051	11004		
Gifts Added	1950	1747	1852		
TOTAL ITEMS ADDED	14279	13798	12856		
Items Withdrawn	11628	12340	10885		
 RESERVATIONS-MEETING ROOMS	 3048	 2548	 2317		
 VOLUNTEER HOURS	 12750	 12725	 11987	0%	6%