

**WILSONVILLE PUBLIC LIBRARY
LIBRARY BOARD MEETING AGENDA**

DATE: JULY 22, 2015

TIME/PLACE: 6:30 P.M. AT THE LIBRARY – DIRECTOR’S CONFERENCE ROOM

**WILSONVILLE PUBLIC LIBRARY BOARD: Reggie Gaines, Chair; Caroline Berry, Vice-Chair;
Megan Chuinard; Richard Dougall; Alan Steiger; Susie Stevens, Council Liaison**

AGENDA:

CALL TO ORDER

APPROVAL OF MINUTES OF MAY 27, 2015

ONGOING BUSINESS/CALENDAR ITEMS

1. Youth Services
2. Librarian’s Report
3. Fiscal Year-end Report
4. Volunteer Recognition Discussion
5. Review & Evaluate Board Functioning
6. Review Annual Calendar
7. Friends Report
8. Foundation Report

NEW BUSINESS

1. Other

COUNCIL LIAISON’S COMMENTS – SUSIE STEVENS

ROUND ROBIN

ADJOURNMENT

NEXT REGULAR MEETING DATE – AUGUST 26 AT 6:30 P.M. AT THE LIBRARY

**Wilsonville Public Library
Monthly Statistical Report
June 2015**

	JUNE 2015	JUNE 2014	JUNE 2013	% Change 15-14	% Change 15-13
CIRCULATION					
Adult Non-Fiction	5210	5276	5439	-1%	-4%
Adult Fiction	5553	5478	5574	1%	0%
Total Adult Books	10763	10754	11013	0%	-2%
Young Adult Books	1241	1370	1340	-9%	-7%
Children's Non-Fiction	2733	2690	2685	2%	2%
Children's Fiction	11970	12527	11288	-4%	6%
Total Children's Books	14703	15217	13973	-3%	5%
TOTAL BOOK CIRCULATION	26707	27341	26326	-2%	1%
Software	96	105	80	-9%	20%
Magazines	465	556	613	-16%	-24%
Videos/DVDs	9024	10880	11660	-17%	-23%
Audio Books/Kits	2218	2308	2306	-4%	-4%
CD Music	1372	1719	1668	-20%	-18%
Miscellaneous	-15	114	481	-113%	-103%
TOTAL PHYSICAL CIRCULATION	39867	43023	43134	-7%	-8%
Library 2Go	2016	1454	1158	39%	74%
TOTAL CIRCULATION	41883	44427	44292	-6%	-5%
FIRST TIME CHECK-OUTS	31261	32738	31233	-5%	0%
INTERLIBRARY LOANS					
Borrowed	9273	9710	9682	-5%	-4%
Loaned	14797	13595	13808	9%	7%
NET I.L.L.	5524	3885	4126	42%	34%
BORROWERS (at month's end)	18689	18100	17298	3%	8%
REFERENCE QUESTIONS	1622	1685	1486	-4%	9%
ITEMS PROCESSED					
Purchased Items	1304	1133	588		
Gifts Added	154	144	204		
TOTAL ITEMS ADDED	1458	1277	792		
Items Withdrawn	894	688	378		
RESERVATIONS-MEETING ROOMS	236	174	179		
VOLUNTEER HOURS	1099	1187	972	-7%	13%

**Wilsonville Public Library
Quarterly Statistical Report
April-June 2015**

	4th QTR 2015	4th QTR 2014	4th QTR 2013	% Change 15-14	% Change 15-13
CIRCULATION					
Adult Non-Fiction	15419	16026	16513	-4%	-7%
Adult Fiction	15704	16691	16491	-6%	-5%
Total Adult Books	31123	32717	33004	-5%	-6%
 Young Adult Books	 3217	 3235	 3415	 -1%	 -6%
Children's Non-Fiction	8356	7946	8750	5%	-5%
Children's Fiction	31609	32366	30470	-2%	4%
Total Children's Books	39965	40312	39220	-1%	2%
TOTAL BOOK CIRCULATION	74305	76264	75639	-3%	-2%
 Software	 419	 265	 363	 58%	 15%
Magazines	1323	1406	1703	-6%	-22%
Videos/DVDs	26457	30486	34687	-13%	-24%
Audio Books/Kits	6435	6426	6483	0%	-1%
CD Music	4056	5527	5572	-27%	-27%
Miscellaneous	582	775	1381	-25%	-58%
TOTAL PHYSICAL CIRCULATION	113577	121149	125828	-6%	-10%
Library 2Go	6294	4311	3310	46%	90%
TOTAL CIRCULATION	119871	125460	129138	-4%	-7%
 FIRST TIME CHECK-OUTS	 87224	 90310	 89569	 -3%	 -3%
 INTERLIBRARY LOANS					
Borrowed	28006	29382	30699	-5%	-9%
Loaned	44593	41927	43076	6%	4%
NET I.L.L.	16587	12545	12377	32%	34%
 BORROWERS (at month's end)	 18689	 18100	 17298	 3%	 8%
 REFERENCE QUESTIONS	 5017	 4505	 5031	 11%	 0%
 ITEMS PROCESSED					
Purchased Items	3060	3026	2571		
Gifts Added	440	566	646		
TOTAL ITEMS ADDED	3500	3592	3217		
Items Withdrawn	4136	2129	2434		
 RESERVATIONS-MEETING ROOMS	 707	 564	 612		
 VOLUNTEER HOURS	 3234	 3070	 2801	 5%	 15%

**Wilsonville Public Library
Fiscal Year Statistical Report
July 1, 2014--June 30, 2015**

	Fiscal Yr 2015	Fiscal Yr 2014	Fiscal Yr 2013	% Change 15-14	% Change 15-13
CIRCULATION					
Adult Non-Fiction	61168	63477	64803	-4%	-6%
Adult Fiction	63284	66019	68964	-4%	-8%
Total Adult Books	124452	129496	133767	-4%	-7%
Young Adult Books	12675	12308	13835	3%	-8%
Children's Non-Fiction	30454	29662	31002	3%	-2%
Children's Fiction	122929	122500	115361	0%	7%
Total Children's Books	153383	152162	146363	1%	5%
TOTAL BOOK CIRCULATION	290510	293966	293965	-1%	-1%
Software	1459	1420	1649	3%	-12%
Magazines	6594	6842	8074	-4%	-18%
Videos/DVDs	114519	134287	144795	-15%	-21%
Audio Books/Kits	25147	26059	26600	-3%	-5%
CD Music	19054	22787	22968	-16%	-17%
Miscellaneous	2928	4802	6281	-39%	-53%
TOTAL PHYSICAL CIRCULATION	460211	490163	504332	-6%	-9%
Library 2Go	21793	17175	11263	27%	93%
TOTAL CIRCULATION	482004	507338	515595	-5%	-7%
FIRST TIME CHECK-OUTS	347858	364534	358695	-5%	-3%
INTERLIBRARY LOANS					
Borrowed	112744	121179	123069	-7%	-8%
Loaned	178838	168888	172924	6%	3%
NET I.L.L.	66094	47709	49855	39%	33%
BORROWERS (at month's end)	18689	18100	17298	3%	8%
REFERENCE QUESTIONS	19319	19005	17662	2%	9%
ITEMS PROCESSED					
Purchased Items	12051	11004	11507		
Gifts Added	1747	1852	2141		
TOTAL ITEMS ADDED	13798	12856	13648		
Items Withdrawn	12340	10885	9571		
RESERVATIONS-MEETING ROOMS	2548	2317	2745		
VOLUNTEER HOURS	12725	11987	11540	6%	10%

*Telecirc renewals. Report was run at the end of the fiscal year.