

**WILSONVILLE PUBLIC LIBRARY  
LIBRARY BOARD MEETING AGENDA**

**DATE: JANUARY 28, 2015**

**TIME/PLACE: 6:30 P.M. AT THE LIBRARY – DIRECTOR’S CONFERENCE ROOM**

**WILSONVILLE PUBLIC LIBRARY BOARD: Reggie Gaines, Chair; Caroline Berry, Vice-Chair; Hilly Alexander; Megan Chuinard; Alan Steiger; Fiona Graham, Youth Representative; Susie Stevens, Council Liaison**

**AGENDA:**

**CALL TO ORDER**

**APPROVAL OF MINUTES OF DECEMBER 3, 2014**

**ONGOING BUSINESS/CALENDAR ITEMS**

- 1. Youth Services**
- 2. Librarian’s Report**
- 3. Strategic Planning Review with Friends & Foundation**
- 4. Budget Planning**
- 5. Goals & Objectives Review, cont.**
- 6. Anniversary of Library (February 14, 1982)**
- 7. OLA Conference Sign-ups**
- 8. Friends Report**
- 9. Foundation Report**

**NEW BUSINESS**

- 1. Other**

**COUNCIL LIAISON’S COMMENTS – SUSIE STEVENS**

**ROUND ROBIN**

**ADJOURNMENT**

**NEXT REGULAR MEETING DATE – FEBRUARY 25 AT 6:30 P.M. AT THE LIBRARY**

**Wilsonville Public Library  
Monthly Statistical Report  
November 2014**

	<b>NOV 2014</b>	<b>NOV 2013</b>	<b>NOV 2012</b>	<b>% Change 14-13</b>	<b>% Change 14-12</b>
<b>CIRCULATION</b>					
Adult Non-Fiction	4703	4916	5164	-4%	-9%
Adult Fiction	4889	5055	5558	-3%	-12%
<b>Total Adult Books</b>	<b>9592</b>	<b>9971</b>	<b>10722</b>	<b>-4%</b>	<b>-11%</b>
<b>Young Adult Books</b>	<b>881</b>	<b>832</b>	<b>1128</b>	<b>6%</b>	<b>-22%</b>
Children's Non-Fiction	2262	2405	2448	-6%	-8%
Children's Fiction	10428	9756	9801	7%	6%
<b>Total Children's Books</b>	<b>12690</b>	<b>12161</b>	<b>12249</b>	<b>4%</b>	<b>4%</b>
<b>TOTAL BOOK CIRCULATION</b>	<b>23163</b>	<b>22964</b>	<b>24099</b>	<b>1%</b>	<b>-4%</b>
Software	83	90	190	-8%	-56%
Magazines	562	661	690	-15%	-19%
Videos/DVDs	10080	11745	12454	-14%	-19%
Audio Books/Kits	2089	2039	2282	2%	-8%
CD Music	1781	2195	1868	-19%	-5%
Miscellaneous	186	178	160		
Net adjustments	-227	-88			
TM3 Renewals	262	364	372		
<b>TOTAL PHYSICAL CIRCULATION</b>	<b>37979</b>	<b>40148</b>	<b>42115</b>	<b>-5%</b>	<b>-10%</b>
Library 2 Go	1826	1272	876	44%	108%
<b>TOTAL CIRCULATION</b>	<b>39805</b>	<b>41420</b>	<b>42991</b>	<b>-4%</b>	<b>-7%</b>
<b>FIRST TIME CHECK-OUTS</b>	<b>28596</b>	<b>29702</b>	<b>29839</b>	<b>-4%</b>	<b>-4%</b>
<b>INTERLIBRARY LOANS</b>					
Borrowed	9248	9876	10338	-6%	-11%
Loaned	14355	13336	13721	8%	5%
<b>NET I.L.L.</b>	<b>5107</b>	<b>3460</b>	<b>3383</b>	<b>48%</b>	<b>51%</b>
<b>BORROWERS (at month's end)</b>	<b>18384</b>	<b>17631</b>	<b>16805</b>	<b>4%</b>	<b>9%</b>
<b>REFERENCE QUESTIONS</b>	<b>1479</b>	<b>1659</b>	<b>1520</b>	<b>-11%</b>	<b>-3%</b>
<b>ITEMS PROCESSED</b>					
Purchased Items	749	627	1009		
Gifts Added	99	197	147		
<b>TOTAL ITEMS ADDED</b>	<b>848</b>	<b>824</b>	<b>1156</b>		
Items Withdrawn	593	414	669		
<b>RESERVATIONS-MEETING ROOMS</b>	<b>225</b>	<b>207</b>	<b>243</b>		
<b>VOLUNTEER HOURS</b>	<b>960</b>	<b>1021</b>	<b>927</b>	<b>-6%</b>	<b>4%</b>

**Wilsonville Public Library  
Monthly Statistical Report  
December 2014**

	<b>DEC 2014</b>	<b>DEC 2013</b>	<b>DEC 2012</b>	<b>% Change 14-13</b>	<b>% Change 14-12</b>
<b>CIRCULATION</b>					
Adult Non-Fiction	4675	4929	5210	-5%	-10%
Adult Fiction	5088	5264	5533	-3%	-8%
<b>Total Adult Books</b>	<b>9763</b>	<b>10193</b>	<b>10743</b>	<b>-4%</b>	<b>-9%</b>
<b>Young Adult Books</b>	<b>833</b>	<b>936</b>	<b>1102</b>	<b>-11%</b>	<b>-24%</b>
Children's Non-Fiction	1957	2050	2032	-5%	-4%
Children's Fiction	8850	8608	7749	3%	14%
<b>Total Children's Books</b>	<b>10807</b>	<b>10658</b>	<b>9781</b>	<b>1%</b>	<b>10%</b>
<b>TOTAL BOOK CIRCULATION</b>	<b>21403</b>	<b>21787</b>	<b>21626</b>	<b>-2%</b>	<b>-1%</b>
Software	80	80	135	0%	-41%
Magazines	536	643	656	-17%	-18%
Videos/DVDs	9620	11221	12012	-14%	-20%
Audio Books/Kits	2088	2088	1966	0%	6%
CD Music	1659	2021	1925	-18%	-14%
Miscellaneous	165	155	177	6%	-7%
Net adjustments	-298	-10			
TM3 Renewals	284	500	436		
<b>TOTAL PHYSICAL CIRCULATION</b>	<b>35537</b>	<b>38485</b>	<b>38933</b>	<b>-8%</b>	<b>-9%</b>
Library 2Go	1702	1501	847	13%	101%
<b>TOTAL CIRCULATION</b>	<b>37239</b>	<b>39986</b>	<b>39780</b>	<b>-7%</b>	<b>-6%</b>
<b>FIRST TIME CHECK-OUTS</b>	<b>25478</b>	<b>27405</b>	<b>26624</b>	<b>-7%</b>	<b>-4%</b>
<b>INTERLIBRARY LOANS</b>					
Borrowed	9162	10176	10341	-10%	-11%
Loaned	14728	13634	13895	8%	6%
<b>NET I.L.L.</b>	<b>5566</b>	<b>3458</b>	<b>3554</b>	<b>61%</b>	<b>57%</b>
<b>BORROWERS (at month's end)</b>	<b>18421</b>	<b>17646</b>	<b>16823</b>	<b>4%</b>	<b>9%</b>
<b>REFERENCE QUESTIONS</b>	<b>1324</b>	<b>1272</b>	<b>1008</b>	<b>4%</b>	<b>31%</b>
<b>ITEMS PROCESSED</b>					
Purchased Items	1093	755	704		
Gifts Added	170	89	121		
<b>TOTAL ITEMS ADDED</b>	<b>1263</b>	<b>844</b>	<b>825</b>		
Items Withdrawn	847	782	891		
<b>RESERVATIONS-MEETING ROOMS</b>	<b>176</b>	<b>173</b>	<b>234</b>		
<b>VOLUNTEER HOURS</b>	<b>931</b>	<b>839</b>	<b>891</b>	<b>11%</b>	<b>4%</b>

**Wilsonville Public Library  
Quarterly Statistical Report  
October-December 2014**

	2nd QTR 2014	2nd QTR 2013	2nd QTR 2012	% Change 14-13	% Change 14-12
<b>CIRCULATION</b>					
Adult Non-Fiction	14546	14800	15723	-2%	-7%
Adult Fiction	15237	15998	16991	-5%	-10%
<b>Total Adult Books</b>	<b>29783</b>	<b>30798</b>	<b>32714</b>	-3%	-9%
<b>Young Adult Books</b>	<b>2626</b>	<b>2682</b>	<b>3272</b>	-2%	-20%
Children's Non-Fiction	6639	6849	7072	-3%	-6%
Children's Fiction	29866	28773	27783	4%	7%
<b>Total Children's Books</b>	<b>36505</b>	<b>35622</b>	<b>34855</b>	2%	5%
<b>TOTAL BOOK CIRCULATION</b>	<b>68914</b>	<b>69102</b>	<b>70841</b>	0%	-3%
Software	250	272	475	-8%	-47%
Magazines	1709	1971	2075	-13%	-18%
Videos/DVDs	28954	34989	37358	-17%	-22%
Audio Books/Kits	6315	6474	6658	-2%	-5%
CD Music	5264	6222	5833	-15%	-10%
Miscellaneous	495	528	480		
Net adjustments	-760	-147	4		
TM3 Renewals	837	1315	1215		
<b>TOTAL PHYSICAL CIRCULATION</b>	<b>111978</b>	<b>120726</b>	<b>124939</b>	-7%	-10%
Library 2Go	5152	4178	2518	23%	105%
<b>TOTAL CIRCULATION</b>	<b>117130</b>	<b>124904</b>	<b>127457</b>	-6%	-8%
<b>FIRST TIME CHECK-OUTS</b>	<b>83313</b>	<b>88284</b>	<b>88005</b>	-6%	-5%
<b>INTERLIBRARY LOANS</b>					
Borrowed	28099	30697	31264	-8%	-10%
Loaned	44382	41399	42395	7%	5%
<b>NET I.L.L.</b>	<b>16283</b>	<b>10702</b>	<b>11131</b>	52%	46%
<b>BORROWERS (at month's end)</b>	<b>18472</b>	<b>17646</b>	<b>16823</b>	5%	10%
<b>REFERENCE QUESTIONS</b>	<b>4664</b>	<b>4703</b>	<b>3698</b>	-1%	26%
<b>ITEMS PROCESSED</b>					
Purchased Items	3204	2460	3241		
Gifts Added	472	406	437		
<b>TOTAL ITEMS ADDED</b>	<b>3676</b>	<b>2866</b>	<b>3678</b>		
Items Withdrawn	3384	1940	2695		
<b>RESERVATIONS-MEETING ROOMS</b>	<b>629</b>	<b>600</b>	<b>726</b>		
<b>VOLUNTEER HOURS</b>	<b>2989</b>	<b>2875</b>	<b>2988</b>	4%	0%