

**WILSONVILLE PUBLIC LIBRARY  
LIBRARY BOARD MEETING AGENDA**

**DATE: JULY 23, 2014**

**TIME/PLACE: 6:30 P.M. AT THE LIBRARY – DIRECTOR’S CONFERENCE ROOM**

**WILSONVILLE PUBLIC LIBRARY BOARD: Hilly Alexander, Chair; Reggie Gaines, Vice-Chair;  
Caroline Berry; Megan Chuinard; Alan Steiger; Richard Goddard, Council Liaison**

**AGENDA:**

**CALL TO ORDER**

**APPROVAL OF MINUTES OF JUNE 25, 2014**

**ONGOING BUSINESS/CALENDAR ITEMS**

- 1. Youth Services**
- 2. Librarian’s Report**
- 3. Fiscal Year-end Report**
- 4. Volunteer Recognition Discussion**
- 5. Friends Report**
- 6. Foundation Report**

**NEW BUSINESS**

- 1. Other**

**COUNCIL LIAISON’S COMMENTS – RICHARD GODDARD**

**ROUND ROBIN**

**ADJOURNMENT**

**NEXT REGULAR MEETING DATE – AUGUST 27 AT 6:30 P.M. AT THE LIBRARY**

**Wilsonville Public Library  
Monthly Statistical Report  
June 2014**

	<b>JUNE 2014</b>	<b>JUNE 2013</b>	<b>JUNE 2012</b>	<b>% Change 14-13</b>	<b>% Change 14-12</b>
<b>CIRCULATION</b>					
Adult Non-Fiction	5276	5439	5759	-3%	-8%
Adult Fiction	5478	5574	6078	-2%	-10%
<b>Total Adult Books</b>	<b>10754</b>	<b>11013</b>	<b>11837</b>	<b>-2%</b>	<b>-9%</b>
<b>Young Adult Books</b>	<b>1370</b>	<b>1340</b>	<b>1419</b>	<b>2%</b>	<b>-3%</b>
Children's Non-Fiction	2690	2685	2924	0%	-8%
Children's Fiction	12527	11288	9945	11%	26%
<b>Total Children's Books</b>	<b>15217</b>	<b>13973</b>	<b>12869</b>	<b>9%</b>	<b>18%</b>
<b>TOTAL BOOK CIRCULATION</b>	<b>27341</b>	<b>26326</b>	<b>26125</b>	<b>4%</b>	<b>5%</b>
Software	105	80	65	31%	62%
Magazines	556	613	827	-9%	-33%
Videos/DVDs	10880	11660	12996	-7%	-16%
Audio Books/Kits	2308	2306	2400	0%	-4%
CD Music	1719	1668	2085	3%	-18%
Miscellaneous	173	155	167	12%	4%
Net adjustments	-296	-65			
TM3 Renewals	237	391	463	-39%	
<b>TOTAL PHYSICAL CIRCULATION</b>	<b>43023</b>	<b>43134</b>	<b>45128</b>	<b>0%</b>	<b>-5%</b>
Library 2Go	1454	1158		26%	
<b>TOTAL CIRCULATION</b>	<b>44427</b>	<b>44292</b>		<b>0%</b>	
<b>FIRST TIME CHECK-OUTS</b>	<b>32738</b>	<b>31233</b>	<b>32802</b>	<b>5%</b>	<b>0%</b>
<b>INTERLIBRARY LOANS</b>					
Borrowed	9710	9682	10385	0%	-6%
Loaned	13595	13808	15169	-2%	-10%
<b>NET I.L.L.</b>	<b>3885</b>	<b>4126</b>	<b>4784</b>	<b>-6%</b>	<b>-19%</b>
<b>BORROWERS (at month's end)</b>	<b>18100</b>	<b>17298</b>	<b>17585</b>	<b>5%</b>	<b>3%</b>
<b>REFERENCE QUESTIONS</b>	<b>1685</b>	<b>1486</b>	<b>1483</b>	<b>13%</b>	<b>14%</b>
<b>ITEMS PROCESSED</b>					
Purchased Items	1133	588	425		
Gifts Added	144	204	48		
<b>TOTAL ITEMS ADDED</b>	<b>1277</b>	<b>792</b>	<b>473</b>		
Items Withdrawn	688	378	1628		
<b>RESERVATIONS-MEETING ROOMS</b>	<b>174</b>	<b>179</b>	<b>203</b>		
<b>VOLUNTEER HOURS</b>	<b>1187</b>	<b>972</b>	<b>1050</b>	<b>22%</b>	<b>13%</b>

**Wilsonville Public Library  
Quarterly Statistical Report  
April-June 2014**

	4th QTR 2014	4th QTR 2013	4th QTR 2012	% Change 14-13	% Change 14-12
<b>CIRCULATION</b>					
Adult Non-Fiction	16026	16513	17707	-3%	-9%
Adult Fiction	16691	16491	17124	1%	-3%
<b>Total Adult Books</b>	<b>32717</b>	<b>33004</b>	<b>34831</b>	-1%	-6%
 <b>Young Adult Books</b>	 <b>3235</b>	 <b>3415</b>	 <b>3634</b>	 -5%	 -11%
Children's Non-Fiction	7946	8750	9134	-9%	-13%
Children's Fiction	32366	30470	27709	6%	17%
<b>Total Children's Books</b>	<b>40312</b>	<b>39220</b>	<b>36843</b>	3%	9%
<b>TOTAL BOOK CIRCULATION</b>	<b>76264</b>	<b>75639</b>	<b>75308</b>	1%	1%
 Software	 265	 363	 379	 -27%	 -30%
Magazines	1406	1703	2522	-17%	-44%
Videos/DVDs	30486	34687	37702	-12%	-19%
Audio Books/Kits	6426	6483	6843	-1%	-6%
CD Music	5527	5572	6341	-1%	-13%
Miscellaneous	476	462	534	3%	-11%
Net adjustments	-607	-65			
TM3 Renewals	906	984	1398		
<b>TOTAL PHYSICAL CIRCULATION</b>	<b>121149</b>	<b>125828</b>	<b>131027</b>	-4%	-8%
Library 2Go	4311	3310		30%	
<b>TOTAL CIRCULATION</b>	<b>125460</b>	<b>129138</b>		-2%	
 <b>FIRST TIME CHECK-OUTS</b>	 <b>90310</b>	 <b>89569</b>	 <b>91923</b>	 1%	 -2%
 <b>INTERLIBRARY LOANS</b>					
Borrowed	29382	30699	31351	-4%	-6%
Loaned	41927	43076	46576	-3%	-10%
<b>NET I.L.L.</b>	<b>12545</b>	<b>12377</b>	<b>15225</b>	1%	-18%
 <b>BORROWERS (at month's end)</b>	 <b>18100</b>	 <b>17298</b>	 <b>17585</b>	 5%	 3%
 <b>REFERENCE QUESTIONS</b>	 <b>4505</b>	 <b>5031</b>	 <b>4231</b>	 -10%	 6%
 <b>ITEMS PROCESSED</b>					
Purchased Items	3026	2571	2440		
Gifts Added	566	646	316		
<b>TOTAL ITEMS ADDED</b>	<b>3592</b>	<b>3217</b>	<b>2756</b>		
Items Withdrawn	2129	2434	2816		
 <b>RESERVATIONS-MEETING ROOMS</b>	 564	 612	 721		
 <b>VOLUNTEER HOURS</b>	 3070	 2801	 3065	 10%	 0%

**Wilsonville Public Library  
Fiscal Year Statistical Report  
July 1, 2013--June 30, 2014**

	Fiscal Yr 2014	Fiscal Yr 2013	Fiscal Yr 2012	% Change 14-13	% Change 14-12
<b>CIRCULATION</b>					
Adult Non-Fiction	63477	64803	69646	-2%	-9%
Adult Fiction	66019	68964	68968	-4%	-4%
<b>Total Adult Books</b>	<b>129496</b>	<b>133767</b>	<b>138614</b>	<b>-3%</b>	<b>-7%</b>
<b>Young Adult Books</b>	<b>12308</b>	<b>13835</b>	<b>12889</b>	<b>-11%</b>	<b>-5%</b>
Children's Non-Fiction	29662	31002	35222	-4%	-16%
Children's Fiction	122500	115361	110264	6%	11%
<b>Total Children's Books</b>	<b>152162</b>	<b>146363</b>	<b>145486</b>	<b>4%</b>	<b>5%</b>
<b>TOTAL BOOK CIRCULATION</b>	<b>293966</b>	<b>293965</b>	<b>296989</b>	<b>0%</b>	<b>-1%</b>
Software	1420	1649	1753	-14%	-19%
Magazines	6842	8074	8794	-15%	-22%
Videos/DVDs	134287	144795	149045	-7%	-10%
Audio Books/Kits	26059	26600	28321	-2%	-8%
CD Music	22787	22968	24808	-1%	-8%
Miscellaneous	1952	1898	2029	3%	-4%
Net adjustments	-1531	-61			
TM3 Renewals*	4381	4444	6551		
<b>TOTAL PHYSICAL CIRCULATION</b>	<b>490163</b>	<b>504332</b>	<b>518290</b>	<b>-3%</b>	<b>-5%</b>
Library 2Go	17175	11263	9455	52%	82%
<b>TOTAL CIRCULATION</b>	<b>507338</b>	<b>515595</b>	<b>527745</b>	<b>-2%</b>	<b>-4%</b>
<b>FIRST TIME CHECK-OUTS</b>	<b>364534</b>	<b>358695</b>	<b>366352</b>	<b>2%</b>	<b>0%</b>
<b>INTERLIBRARY LOANS</b>					
Borrowed	121179	123069	125061	-2%	-3%
Loaned	168888	172924	185663	-2%	-9%
<b>NET I.L.L.</b>	<b>47709</b>	<b>49855</b>	<b>60602</b>	<b>-4%</b>	<b>-21%</b>
<b>BORROWERS (at month's end)</b>	<b>18100</b>	<b>17298</b>	<b>17585</b>	<b>5%</b>	<b>3%</b>
<b>REFERENCE QUESTIONS</b>	<b>19005</b>	<b>17662</b>	<b>15988</b>	<b>8%</b>	<b>19%</b>
<b>ITEMS PROCESSED</b>					
Purchased Items	11004	11507	11555		
Gifts Added	1852	2141	2086		
<b>TOTAL ITEMS ADDED</b>	<b>12856</b>	<b>13648</b>	<b>13641</b>		
Items Withdrawn	10885	9571	7390		
<b>RESERVATIONS-MEETING ROOMS</b>	<b>2317</b>	<b>2745</b>	<b>2776</b>		
<b>VOLUNTEER HOURS</b>	<b>11987</b>	<b>11540</b>	<b>12929</b>	<b>4%</b>	<b>-7%</b>

\*Telecirc renewals. Report was run at the end of the fiscal year.