

**Wilsonville Public Library**  
**LIBRARY BOARD MEETING MINUTES**  
**July 24, 2013**

**MEMBERS PRESENT:** Hilly Alexander, Chair; Reggie Gaines, Vice-Chair; Caroline Berry

**MEMBERS EXCUSED:** Alan Steiger; Larue Williams; Kalah Horner, Youth Representative

**STAFF PRESENT:** Pat Duke, Library Director; Andrea Erickson, Library Secretary

**CITY COUNCIL LIAISONS:** Julie Fitzgerald, excused; Richard Goddard, excused

**GUEST:** Library Volunteer Coordinator Sue Stowell

The meeting was called to order by Chair Hilly Alexander at 6:31 P.M. in the Rose Room at the Library.

The Board introduced themselves to new Board member Caroline Berry.

Minutes of the June 26, 2013, meeting were approved with the following correction: under Youth Services "SRP will be held at ~~Onapark~~ Autumn Park Apartments" and under Foundation Report "Hilly Alexander reported that the Foundation will fund the SRP at ~~Onapark~~ Autumn Park".

**ONGOING BUSINESS/CALENDAR ITEMS:**

**1. Youth Services** – Pat Duke reported that 2155 kids and teens have signed up for the Summer Reading Program (SRP), which is a new record. Of the registered youth, 65% are Wilsonville residents. So far, 327 youth have finished their reading logs and 116 have finished their science logs. Over 650 book recommendations have been received, and 265 science recommendations have been received. The final SRP program is tomorrow (July 25) with the Reptile Man at Murase Plaza.

The final program for Science Adventure is in August. Free science classes for children in grades 1-5 start next week, and are filling up.

At last week's Teen Summer Reading Program, illusionist Scott Anderson performed to an audience of 70, including teens and their families.

**2. Librarian's Report** – Pat Duke reported that today's *Wilsonville Spokesman* featured an article on Imagination Library.

The next Wilsonville History Pub Night is next Tuesday, July 30. The topic is "Lincoln and the Oregon Country".

The Library will be eliminating its collection of VHS tapes and books on audiocassette due to lack of circulation. Pat will start thinking about what is a reasonable use of the area.

"Wilsonville Reads" planning is underway. The book chosen for Wood Middle School's "Wood Reads" and for "Wilsonville Reads" for its accessibility and interest to teens and adults is *Okay for Now* by Gary D. Schmidt. The book is set in 1968, with a Vietnam veteran brother, Audubon drawings, Jane Eyre. The draft schedule of events includes:

- 1/31/2014 – reception/kick-off/book giveaway
- February 2014 – Library art wall display of student art by Wood Middle School students about *Okay for Now*, Facebook posts about citizens' "Books of Our Lives",

resource lists for families in crisis, book lists of good books to read with teens and great coming of age books

- 2/7/2014 – First Friday Film with an appropriate film related to themes in the novel
- 2/10/2014 – Audubon program
- 2/13/2014 – Book Club combining teens and adults to discuss the novel
- 2/17/2014 – Discussion panel about reentry post-war by veterans from different wars
- 2/25/2014 – Wilsonville History Pub talk about the Vortex Concert
- Author visit at the Old Church at Wilsonville McMenamins

Oregon Tech will be doing a solar project for the Library roof as part of a possible class.

Reference Librarian Malia Laughton supports book clubs at local care facilities. She talks with the activity director about what books they want to discuss, then she compares that with the LINCC collection, orders the books, and holds them for the care facility.

Public/Government Affairs Director Mark Ottenad films City board meetings, and offered to film the Library Board meetings, which Pat declined. There are funds available for video infrastructure, which may mean filming of Storytime and creating library commercials.

**3. Statement of Concern: *Habibi*** – A teen girl filed a statement of concern regarding the graphic novel *Habibi*. Due to its graphic depiction of nudity and rape, she asked that the title be moved from the YA collection to the Adult collection. Youth Services Librarian Steven Engelfried agreed with the assessment, so the graphic novel will be moved to the Adult collection.

**4. Fiscal Year End Report** – Pat Duke distributed the memo \*‘‘RE: Library FY 13 Year End Report’’. Board members are asked to read the report and think about the Library’s placement in the community. The circulation statistics show non-negative numbers only for adult fiction, Young Adult books, children’s fiction, and e-books. The future of libraries is under question.

**5. Volunteer Recognition Discussion** – Library Volunteer Coordinator Sue Stowell reported that while the City has a Volunteer Recognition event in conjunction with the Rotary Concerts, she would like to have an Ice Cream Social event especially for Library volunteers, as well as small Christmas gifts for regular Library volunteers. A motion by Reggie Gaines was adopted to provide \$300 for volunteer recognition functions from the Library’s budgeted ‘‘special projects’’ fund.

**6. Friends Report** – No report.

**7. Foundation Report** – Hilly Alexander reported that the Foundation is working on the guest list for the October fundraising event, and recruiting new directors.

#### **NEW BUSINESS:**

**1. Other** – Former Board member Bill Benedetto sent a thank you card to the Board. Board member Alan Steiger was profiled in the *Boones Ferry Messenger* for his service to the community. A motion by Caroline Berry was adopted to adopt the Library Board calendar.

**COUNCIL LIAISON'S COMMENTS:** None.

**ROUND ROBIN:** None.

**Meeting adjourned at 8:07 P.M.**

**The next regular meeting is scheduled for August 28 at 6:30 P.M. at the Library.**

Respectfully submitted,

Andrea Erickson  
Board Secretary

**Wilsonville Public Library  
Monthly Statistical Report  
June 2013**

	<b>JUNE 2013</b>	<b>JUNE 2012</b>	<b>JUNE 2011</b>	<b>% Change 13-12</b>	<b>% Change 13-11</b>
<b>CIRCULATION</b>					
Adult Non-Fiction	5439	5759	5675	-6%	-4%
Adult Fiction	5574	6078	5900	-8%	-6%
<b>Total Adult Books</b>	<b>11013</b>	<b>11837</b>	<b>11575</b>	<b>-7%</b>	<b>-5%</b>
<b>Young Adult Books</b>	<b>1340</b>	<b>1419</b>	<b>1321</b>	<b>-6%</b>	<b>1%</b>
Children's Non-Fiction	2685	2924	3031	-8%	-11%
Children's Fiction	11288	9945	9782	14%	15%
<b>Total Children's Books</b>	<b>13973</b>	<b>12869</b>	<b>12813</b>	<b>9%</b>	<b>9%</b>
<b>TOTAL BOOK CIRCULATION</b>	<b>26326</b>	<b>26125</b>	<b>25709</b>	<b>1%</b>	<b>2%</b>
Software	80	65	202	23%	-60%
Magazines	613	827	801	-26%	-23%
Videos/DVDs	11660	12996	12346	-10%	-6%
Audio Books/Kits	2306	2400	2415	-4%	-5%
CD Music	1668	2085	2014	-20%	-17%
Miscellaneous	155	167	161	-7%	-4%
Net adjustments	-65				
TM3 Renewals	391	463	466	-16%	
<b>TOTAL CIRCULATION</b>	<b>43134</b>	<b>45128</b>	<b>44114</b>	<b>-4%</b>	<b>-2%</b>
Library 2Go	1158				
<b>FIRST TIME CHECK-OUTS</b>	<b>31233</b>	<b>32802</b>	<b>32291</b>	<b>-5%</b>	<b>-3%</b>
<b>INTERLIBRARY LOANS</b>					
Borrowed	9682	10385	10064	-7%	-4%
Loaned	13808	15169	14981	-9%	-8%
<b>NET I.L.L.</b>	<b>4126</b>	<b>4784</b>	<b>4917</b>	<b>-14%</b>	<b>-16%</b>
<b>BORROWERS (at month's end)</b>	<b>17298</b>	<b>17585</b>	<b>17185</b>	<b>-2%</b>	<b>1%</b>
<b>REFERENCE QUESTIONS</b>	<b>1486</b>	<b>1483</b>	<b>1555</b>	<b>0%</b>	<b>-4%</b>
<b>ITEMS PROCESSED</b>					
Purchased Items	588	425	1227		
Gifts Added	204	48	303		
<b>TOTAL ITEMS ADDED</b>	<b>792</b>	<b>473</b>	<b>1530</b>		
Items Withdrawn	378	1628	980		
<b>RESERVATIONS-MEETING ROOMS</b>	<b>179</b>	<b>203</b>	<b>184</b>		
<b>VOLUNTEER HOURS</b>	<b>972</b>	<b>1050</b>	<b>1143</b>	<b>-7%</b>	<b>-15%</b>

**Wilsonville Public Library  
Quarterly Statistical Report  
April-June 2013**

	4th QTR 2013	4th QTR 2012	4th QTR 2011	% Change 13-12	% Change 13-11
<b>CIRCULATION</b>					
Adult Non-Fiction	16513	17707	17718	-7%	-7%
Adult Fiction	16491	17124	16769	-4%	-2%
<b>Total Adult Books</b>	<b>33004</b>	<b>34831</b>	<b>34487</b>	-5%	-4%
<b>Young Adult Books</b>	<b>3415</b>	<b>3634</b>	<b>3134</b>	-6%	9%
Children's Non-Fiction	8750	9134	9042	-4%	-3%
Children's Fiction	30470	27709	26005	10%	17%
<b>Total Children's Books</b>	<b>39220</b>	<b>36843</b>	<b>35047</b>	6%	12%
<b>TOTAL BOOK CIRCULATION</b>	<b>75639</b>	<b>75308</b>	<b>72668</b>	0%	4%
Software	363	379	518	-4%	-30%
Magazines	1703	2522	2220	-32%	-23%
Videos/DVDs	34687	37702	35939	-8%	-3%
Audio Books/Kits	6483	6843	7042	-5%	-8%
CD Music	5572	6341	6352	-12%	-12%
Miscellaneous	462	534	419	-13%	10%
Net adjustments	-65				
TM3 Renewals	984	1398	1313		
<b>TOTAL CIRCULATION</b>	<b>125828</b>	<b>131027</b>	<b>126471</b>	-4%	-1%
Library 2Go	<b>3310</b>				
<b>FIRST TIME CHECK-OUTS</b>	<b>89569</b>	<b>91923</b>	<b>89321</b>	-3%	0%
<b>INTERLIBRARY LOANS</b>					
Borrowed	30699	31351	31021	-2%	-1%
Loaned	43076	46576	45501	-8%	-5%
<b>NET I.L.L.</b>	<b>12377</b>	<b>15225</b>	<b>14480</b>	-19%	-15%
<b>BORROWERS (at month's end)</b>	<b>17298</b>	<b>17585</b>	<b>17185</b>	-2%	1%
<b>REFERENCE QUESTIONS</b>	<b>5031</b>	<b>4231</b>	<b>4062</b>	19%	24%
<b>ITEMS PROCESSED</b>					
Purchased Items	2571	2440	3223		
Gifts Added	646	316	661		
<b>TOTAL ITEMS ADDED</b>	<b>3217</b>	<b>2756</b>	<b>3884</b>		
Items Withdrawn	2434	2816	3462		
<b>RESERVATIONS-MEETING ROOMS</b>	612	721	619		
<b>VOLUNTEER HOURS</b>	2801	3065	3317	-9%	-16%

**Wilsonville Public Library  
Fiscal Year Statistical Report  
July 1, 2012--June 30, 2013**

	Fiscal Yr 2013	Fiscal Yr 2012	Fiscal Yr 2011	% Change 13-11	% Change 13-10
<b>CIRCULATION</b>					
Adult Non-Fiction	64803	69646	70454	-7%	-8%
Adult Fiction	68964	68968	70760	0%	-3%
<b>Total Adult Books</b>	<b>133767</b>	<b>138614</b>	<b>141214</b>	-3%	-5%
<b>Young Adult Books</b>	<b>13835</b>	<b>12889</b>	<b>12469</b>	7%	11%
Children's Non-Fiction	31002	35222	32200	-12%	-4%
Children's Fiction	115361	110264	100335	5%	15%
<b>Total Children's Books</b>	<b>146363</b>	<b>145486</b>	<b>132535</b>	1%	10%
<b>TOTAL BOOK CIRCULATION</b>	<b>293965</b>	<b>296989</b>	<b>286218</b>	-1%	3%
Software	1649	1753	2074	-6%	-20%
Magazines	8074	8794	8176	-8%	-1%
Videos/DVDs	144795	149045	146185	-3%	-1%
Audio Books/Kits	26600	28321	28466	-6%	-7%
CD Music	22968	24808	27588	-7%	-17%
Miscellaneous	1898	2029	2169	-6%	-12%
Net adjustments	-61		12		-608%
TM3 Renewals*	4444	6551	6186		
<b>TOTAL CIRCULATION</b>	<b>504332</b>	<b>518290</b>	<b>507074</b>	-3%	-1%
Library 2Go	<b>11263</b>	<b>9455</b>	<b>7916</b>	19%	42%
<b>FIRST TIME CHECK-OUTS</b>	<b>358695</b>	<b>366352</b>	<b>360784</b>	-2%	-1%
<b>INTERLIBRARY LOANS</b>					
Borrowed	123069	125061	122556	-2%	0%
Loaned	172924	185663	176738	-7%	-2%
<b>NET I.L.L.</b>	<b>49855</b>	<b>60602</b>	<b>54182</b>	-18%	-8%
<b>BORROWERS (at month's end)</b>	<b>17298</b>	<b>17585</b>	<b>17185</b>	-2%	1%
<b>REFERENCE QUESTIONS</b>	<b>17662</b>	<b>15988</b>	<b>17411</b>	10%	1%
<b>ITEMS PROCESSED</b>					
Purchased Items	11507	11555	10601		
Gifts Added	2141	2086	2686		
<b>TOTAL ITEMS ADDED</b>	<b>13648</b>	<b>13641</b>	<b>13287</b>		
Items Withdrawn	9571	7390	8443		
<b>RESERVATIONS-MEETING ROOMS</b>	2745	2776	2647		
<b>VOLUNTEER HOURS</b>	11540	12929	12556	-11%	-8%

\*Telecirc renewals. Report was run at the end of the fiscal year.