WILSONVILLE PUBLIC LIBRARY
LIBRARY BOARD MEETING AGENDA
DATE: AUGUST 26, 2020
TIME/PLACE: 6:30 P.M. AT THE LIBRARY – ROSE ROOM & ONLINE VIA ZOOM

WILSONVILLE PUBLIC LIBRARY BOARD: Miriam Pinoli, Chair; Richard Dougall, Vice Chair; Caroline Berry; Yasmin Ismail; Megan Chuinard; Olivia Jensen, Youth Representative

AGENDA:

CALL TO ORDER
APPROVAL OF MINUTES OF JULY 22, 2020

ONGOING BUSINESS/CALENDAR ITEMS

1. **Youth Services Report**
2. **Librarian's Report**
3. **Strategic Plan**
4. **OLA Membership Renewal**
5. **Banned Books Week**
6. **Policies and Procedures**
7. **Friends of the Library Report**
8. **Library Foundation Report**
9. **Library Boards Comment to City Council**

NEW BUSINESS

ROUND ROBIN

ADJOURNMENT

NEXT REGULAR MEETING DATE – SEPTEMBER 23 AT 6:30 P.M. AT THE LIBRARY

Wilsonville

Label	Q#	Description	2019 July	August	September	October	November	December	2020 January	February	March	April	May	June	Total
BLUEcloud Analytics Report															
	Part 1	**General Information**													
1. Patron Counts		Number of new borrowers/patrons added	198	200	177	196	175	104	207	170	90	28	21	46	1,612
1. Patron Counts	1.21	Number of registered borrowers	16,963	17,163	17,328	15,172	15,353	15,451	15,667	15,830	15,901	15,946	15,963	16,010	16,010
Physical Coll.		**Books and other print items**													
2. Book Holdings	5.1	Number of physical units owned	101,633	101,247	99,737	99,428	99,073	98,295	97,384	96,630	94,576	92,751	90,979	90,856	90,856
2. Book Holdings	5.2	Number of physical units added	725	615	654	759	710	513	614	473	935	503	561	346	7,408
		Audio Materials													
3. Audio Holdings	5.3	Number of physical units owned	9,357	9,366	9,371	9,383	9,431	9,346	9,152	9,210	8,833	8,572	8,412	8,398	8,398
3. Audio Holdings	5.4	Number of physical units added	18	31	18	25	79	23	26	81	47	11	9	1	369
		Video Materials													
4. Video Holdings	5.5	Number of physical units owned	9,951	9,927	10,051	10,016	10,004	9,804	9,773	9,810	9,238	9,215	9,236	9,292	9,292
4. Video Holdings	5.6	Number of physical units added	51	89	146	97	102	87	41	91	65	25	29	61	884
		Other library materials													
5. Other Holdings	5.9	Number of physical units owned	1,009	1,006	993	1,063	1,076	1,077	1,076	1,015	1,026	1,024	1,029	1,012	1,012
5. Other Holdings	5.10	Number of physical units added	0	0	38	30	18	2	5	0	11	2	6	7	119
		Total items owned	121,950	121,546	120,152	119,890	119,584	118,522	117,385	116,665	113,673	111,562	109,656	109,558	109,558
		Total items added	794	735	856	911	909	625	686	645	1,058	541	605	415	8,780
		Magazine Issues													
5. Other Holdings		Number of physical units owned	2,045	2,146	2,224	2,257	2,346	2,100	2,195	1,512	1,609	1,650	1,097	1,086	1,086
5. Other Holdings		Number of physical units added	93	87	104	97	98	83	90	93	113	84	118	49	1,109
6. Holds Placed		Holds Placed	7,927	7,383	7,489	7,470	7,194	6,791	7,608	7,010	4,195	684	1,315	5,666	70,732
7. Holds Fulfillment		Holds Filled	6,662	6,394	6,366	6,333	6,235	5,664	6,388	6,013	3,095	2	327	4,404	57,883
7. Holds Fulfillment		Holds Expired	21	9	5	5	5	4	4	9	5	0	0	41	108
7. Holds Fulfillment		Holds Expired on shelf	684	638	592	635	587	790	607	519	311	0	0	0	5,363
	Part 6	**Circulation of library materials at all facilities for the fiscal year**													
ODLC Report Website		Library2Go & Cloud Library Circulation Combined	3,931	3,983	3,788	3,850	3,752	3,825	3,992	3,618	4,494	4,702	5,119	5,029	50,083
Not used at WV		E-book Reader Circulation with material type of Adult													0
Not used at WV		E-book Reader Circulation with material type of YA													0
8. Adult Circulation		Number of Adult (1st-time circ)	13,844	13,222	12,182	12,480	11,584	10,711	12,084	11,040	7,499	188	431	2,821	108,086
8. Adult Circulation		Number of Adult (Staff Renewals via Workflows)	5,734	5,637	5,222	5,909	5,612	4,847	4,926	4,831	2,471	64	54	71	45,378
8. Adult Circulation		Number of Adult (Patron Renewals via PAC)	64	31	44	33	30	58	42	41	31	0	0	0	374
9. Adult TM3 Renewals		Number of Adult (Patron Renewals via TM3)	125	218	223	199	169	89	115	158	62	6	2	0	1,366
	6.28	Number of Adult material (Renewals)	5,923	5,886	5,489	6,141	5,811	4,994	5,083	5,030	2,564	70	56	71	47,118
9.3 YA Circulation		Number of YA materials (1st-time circ)	855	808	711	591	633	602	606	525	495	6	26	214	6,072
9.3 YA Circulation		Number of YA items (Staff Renewals via Workflows)	460	388	303	352	295	343	368	319	159	2	3	8	3,000
9.3 YA Circulation		Number of YA items (Patron Renewals via PAC)	4	0	1	0	0	1	0	0	0	0	0	0	6
9.7 YA TM3 Renewals		Number of YA items (Patron Renewals via TM3)	0	1	0	0	0	0	18	1	0	0	0	0	20
	6.30	Number of YA material (Renewals)	464	389	304	352	295	344	386	320	159	2	3	8	3,026
	6.27	Number of Adult (1st-time circ) excluding E-book Reader Circs	13,844	13,222	12,182	12,480	11,584	10,711	12,084	11,040	7,499	188	431	2,821	108,086
	6.29	Number of YA (1st-time circ) excluding E-book Reader Circs	855	808	711	591	633	602	606	525	495	6	26	214	6,072
	6.33 and 6.41	Number of Circulation of Electronic Materials	3,931	3,983	3,788	3,850	3,752	3,825	3,992	3,618	4,494	4,702	5,119	5,029	50,083
10. Childrens Circulation	6.31	Number of Children's materials (1st-time circ)	12,476	10,196	9,489	10,975	10,135	7,436	9,845	9,221	6,146	18	65	1,639	87,641
10. Childrens Circulation		Number of Children's items (Staff Renewals via Workflows)	5,509	4,791	4,239	4,736	4,706	4,499	4,124	3,863	1,871	84	6	33	38,461
10. Childrens Circulation		Number of Children's items (Patron Renewals via PAC)	1	3	0	0	6	1	1	6	4	0	0	0	22
11. Childrens TM3 Renewals		Number of Children's items (Patron Renewals via TM3)	42	3	15	71	43	17	5	44	25	2	10	10	287
	6.32	Number of Children's materials (Renewals)	5,552	4,797	4,254	4,807	4,755	4,517	4,130	3,913	1,900	86	16	43	38,770
	6.36	Total 1st-time circulation	31,106	28,209	26,170	27,896	26,104	22,574	26,527	24,404	18,634	4,914	5,641	9,703	251,882
	6.37	Total renewals	11,939	11,072	10,047	11,300	10,861	9,855	9,599	9,263	4,623	158	75	122	88,914
	6.38	Total circ of Adult materials	19,767	19,108	17,671	18,621	17,395	15,705	17,167	16,070	10,063	258	487	2,892	155,204
		Total circ of YA & Childrens materials	19,347	16,190	14,758	16,725	15,818	12,899	14,967	13,979	8,700	112	110	1,904	135,509
	6.39	Total circ of YA materials	1,319	1,197	1,015	943	928	946	992	845	654	8	29	222	9,098
	6.40	Total circ of Childrens materials	18,028	14,993	13,743	15,782	14,890	11,953	13,975	13,134	8,046	104	81	1,682	126,411
	6.42	Total circ for Fiscal year	43,045	39,281	36,217	39,196	36,965	32,429	36,126	33,667	23,257	5,072	5,716	9,825	340,796

Notes: Lib2Go circ is tracked separately in the 2013 OPL stats. (Lib2Go circ report does not break down by 1st-time checkout and renewal. Lib2Go report does not break down collection type by Adult, YA, or Childrens.)

Label	Q#	Description	July	August	September	October	November	December	January	February	March	April	May	June	Total
		Self-Check Circulation													
12. Self-Check Circulation		Circ transactions from SIP self-checks	20,269	17,863	16,500	17,700	16,488	13,556	16,392	15,340	10,167	4	8	1,767	146,054
		% of your First Time circ that is self-check	65.2%	63.3%	63.0%	63.4%	63.2%	60.1%	61.8%	62.9%	54.6%	0.1%	0.1%	18.2%	58.0%
		Check Ins													
13. Check Ins		items CHECKED IN via book drop or circ desk return	27,764	26,237	23,531	25,152	23,078	21,841	22,424	22,053	13,419	2,894	3,597	6,050	218,040
14. Receive from Transit		items CHECKED IN from "in transit" status (from bags)	14,854	14,411	13,445	13,911	13,173	12,695	13,093	12,870	7,110	823	1,123	5,341	122,849
		TOTAL items checked in	42,618	40,648	36,976	39,063	36,251	34,536	35,517	34,923	20,529	3,717	4,720	11,391	340,889
		Interlibrary loans lent to other libraries													
15. Net Loans and Borrows	6.55	Number transacted using a shared catalog of automation system (LINCC)	12,698	12,321	12,037	12,152	11,290	10,723	11,338	11,000	13,364	263	669	3,027	110,882
16. OCLC ILL Loans	6.56	Number made to all other libraries not in shared catalog or automation system (OCLC)	99	88	91	98	89	56	99	101	52	17	24	24	838
	6.57	Total loans to other libraries	12,797	12,409	12,128	12,250	11,379	10,779	11,437	11,101	13,416	280	693	3,051	111,720
		Interlibrary loans borrowed from other libraries													
15. Net Loans and Borrows	6.58	Number transacted using a shared catalog or automation system (LINCC)	9,903	9,467	9,276	9,737	9,369	8,602	9,031	8,721	9,434	49	224	2,723	86,536
17. OCLC ILL Borrows	6.59	Number made to all other libraries not in shared catalog or automation system (OCLC)	15	16	16	20	29	16	23	20	9	0	0	0	164
	6.60	Total loans from other libraries	9,918	9,483	9,292	9,757	9,398	8,618	9,054	8,741	9,443	49	224	2,723	86,700
		NET ILL using a shared catalog of automation system (LINCC)	2,795	2,854	2,761	2,415	1,921	2,121	2,307	2,279	3,930	214	445	304	24,346
PC Res. Reporting Module	8.1	Number of public Internet computer sessions	1,916	1,870	1,741	1,934	1,605	1,576	2,002	1,833	963	0	0	0	15,440