



**Wilsonville Parks & Recreation Advisory Board
Parks & Recreation Admin Building
February 28, 2019, 4:30pm
Meeting Agenda**

- 4:30 PM** I. Call to Order
- i. Roll Call
 - ii. Approval of Minutes: January 10, 2019
- 4:35 PM** II. Citizen Input
- 4:40 PM** III. Parks & Recreation Project Priorities – Facilitated by Sarah Wilson
- 6:10 PM** IV. Director/Parks Report – McCarty
- 6:15 PM** VII. Community Center Report – Stevenson
- 6:20 PM** VIII. Recreation Report – Behler
- 6:25 PM** IX. Board Comments
- 6:40 PM** XI. Adjourn

Next Meeting –
Thursday, March 14, 2019
4:30 PM
Parks & Recreation Admin Building

Assistive Listening Devices (ALD) are available for persons with impaired hearing and can be scheduled for this meeting if required. The city will endeavor to provide services, without cost, if requested at least 48 hours prior to the meeting. To obtain services, please call 503-570-1530.

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Advisory Board Members Present:

Jim Barnes
Steve Benson
Dahe Chen
Denise Downs
Kate Johnson

Staff Present:

Miranda Bateschell, Planning Manager
Erica Behler, Recreation Coordinator
Tod Blankenship, Parks Supervisor
Mike McCarty, Parks & Recreation Director
Brian Stevenson, Program Manager
Charlie Tso, Assistant Planner

Members of the Public Present:

Donna Atkinson

AGENDA ITEM	ACTIONS
CALLED TO ORDER	4:32 p.m.
<u>Minutes</u>	A. Minutes were approved 5-0.
<u>Public Comment</u>	A. None
<u>Agenda</u> A. 2019 Board Officer Appointments B. Willamette Water Supply Program	A. Kate Johnson nominated Jim Barnes as chair and Denise seconded the nomination. Denise nominated Kate Johnson as vice-chair and Steve Benson seconded the nomination. Jim Barnes was elected chair 5-0, and Kate Johnson was elected vice-chair 5-0. B. Mike Britch, Engineering and Construction Manager for the Willamette Water Supply Program (WWSP), and Scott Gibson, Design Manager for the Willamette Water Supply Program, gave a presentation on the program, with a focus on the raw water facility and seismic improvements in Wilsonville. WWSP will need to work in and around the Water Treatment Plant Park for the improvements. The WWSP is a partnership between the Tualatin Valley Water District and the City of Hillsboro to develop the mid-Willamette River (at Wilsonville) as an additional water supply source. The City of Beaverton is also considering joining the partnership in the future. More than 200,000 people are predicted to live in the Portland area by 2040, so this project will help prepare for the predicted growth, which can't be solved solely by being more efficient with water use. With this future supply, there will be a number of benefits to the region, including earthquake resilient structures, and the new supply will also provide an alternate water source during a drought and/or during a water quality issue. The mission statement of the WWSP is, "to provide a cost-effective, reliable, and resilient water supply by July 2026 that benefits current and future generations in the communities we serve and supports a vibrant, local economy." The components of the system include a modified intake (raw water facility), a new water treatment plant, over 30 miles of large diameter pipeline (much of which is 66" in diameter) and 2 large reservoirs (300' in diameter and 35' tall). The total program cost is \$1.2 billion dollars and the program is divided into different work packages/projects. Partnership projects help save money and reduce construction impacts. For example, the Kinsman Road Project in Wilsonville was a partnership with WWSP, the City of Wilsonville, and the Oregon Department of Transportation (ODOT). Intergovernmental partners help share mobilization costs,

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<p>C. Wilsonville Town Center Master Plan Update</p>	<p>reduce the number of construction projects, and reduce the number of times a property owner must interact with the project. WWSP has been working with the City of Wilsonville on the following public outreach activities: sending mailers, posting signage at the park, publishing press releases, publishing articles in Boones Ferry Messenger, and attending the Morey's Landing HOA meeting in February. In coordination with the City of Wilsonville, the Raw Water Facilities improvements will include: improved pump station, seismically reinforce the Willamette River bank, increased intake capacity (including new fish screens), new electrical building and standby power, and a new, raw water pipeline. All of the improvements are designed to withstand a future large-scale earthquake. The portion of the project affecting the Water Treatment Plant Park is planned for the middle of the park and should not affect the existing bee pollinator habitat or existing mature trees on the west side of the park. The trees on the east side of the park will remain though a few may need to be removed for construction. The final design of the project should be completed by the end of 2019, with construction taking place from 2020-2024. WWSP is working to submit the land use application this April 2019. Board Chair Jim Barnes asked what the main impacts of the project will be to the parks. Mike Britch responded that the primary impact is on the bank where they will be doing the seismic mitigation, but there is also some work near the north end of the park near the crossing of Arrowhead Creek. Board Member Steve Benson asked how many people the water supply will serve. Mike Britch responded with an estimate of about 400,000. Board Vice-Chair Kate Johnson expressed concern about the fiscal impact of the project on Wilsonville taxpayers and wanted to be sure that WWSP provides extensive public outreach so that taxpayers (residents and businesses) are fully aware of the impacts. Board Member Dahe Chen asked if the Water Treatment Plant Park will be the only park affected by the project. Mike Britch responded that it is the only Wilsonville park affected by the project. Mr. Chen asked if the park could still be used during the project or if it would be closed. Parks & Recreation Director, Mike McCarty, responded that the exact timeframe of when the park will be more greatly affected hasn't yet been decided. Scott Gibson responded that there will be times during the project where construction will be intense or potential safety issues could cause the park to temporarily close.</p> <p>C. City staff members Miranda Bateschell, Planning Manager, and Charlie Tso, Assistant Planner, presented an update on the Town Center Master Plan. They are nearing the completion of the project and are looking to collect feedback before the hearing process, scheduled for March and April. The visioning project began almost 2 years ago this month. Staff has held numerous events and neighborhood meetings for public input about the plan. The project had a task force, which Board Vice-Chair Kate Johnson was a member of. Mr. Tso led the Board through some of the main elements that formulated the plan, including the future main street and public spaces (including parks and open spaces). Ms. Bateschell briefly</p>
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<p>D. Initial Discussion of 2019 Board Goals</p>	<p>shared the phasing and place-making strategies. Board Chair Jim Barnes asked if a new intersection was going to be added to Wilsonville Road. Ms. Bateschell responded that there will be one more intersection added. Board member Steve Benson asked about parking. Ms. Bateschell responded that parking would be provided on-site and handled by developers. Staff completed a parking analysis and found that there is currently adequate parking, with some areas having more than enough parking. There are opportunities to provide off-site parking areas, when appropriate. There will also be on-street parking along the new streets in the plan.</p> <p>D. Board Chair, Jim Barnes, led the discussion, using the 2018 Board Goals as the starting point. The following 2018 Board Goals have been completed: Complete the Wilsonville Parks & Recreation Master Plan; Complete the Boones Ferry Park Master Plan; Review design of Frog Pond Community Park. Board Member Steve Benson brought up ideas about improving safety at Memorial Park and other City parks using surveillance systems. Mr. Benson also recommended making a list of Willamette River water uses that would improve access and activities along the river in the Wilsonville area. Additionally, Mr. Benson suggested the Board prioritize different Parks & Recreation projects and make recommendations to staff for implementation. Board Vice-Chair Kate Johnson added that she would also like to prioritize the safety and security of City parks this year. Lastly, Mr. Benson suggested having something in-town, perhaps a space in a park, to commemorate significant citizens of Wilsonville. He was unsure of whether this would be better suited for the new Arts, Heritage, and Culture group or the Parks & Recreation Advisory Board.</p>
<p><u>Staff Reports</u> A. Mid-Year Report</p>	<p>A. Recreation Coordinator, Erica Behler, presented a slideshow to the Board with various highlights from the past year, including the Sister City Delegation visit last August, the Community Block Party/50th Birthday Party for the City of Wilsonville last August, and the Fall Harvest Festival, Scary Movie Night and Fall Frolic 5K and Kids Dash last October. \$2,500 has been accrued thus far from sponsorships. 162 youth and adult classes have been offered and 209 senior programs have been offered. Program Manager, Brian Stevenson, added that the Community Center Nutrition Program served 4,100 Home Delivered Meals and 3,130 Congregate Meals. Parks Supervisor, Tod Blankenship, gave an update on the Community Garden/Dog Run Parking Lot Project. Improvements to the bridge leading to the parking lot should take place in February. Finally, Ms. Behler and Mr. Stevenson shared the shelter rental numbers from the 2018 season. The Grove Shelter and Splash Shelters had more rentals than the other park shelters last year. Mr. Stevenson noted that due to the size of the shelters, alcohol is not permitted and thus, due to the decrease in liability, event insurance is not required at those two locations. Board Member Steve Benson asked if Mr. Stevenson had any shelter revenue numbers. Mr. Stevenson</p>

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<p>B. Board Comments</p>	<p>responded that he didn't have anything specific on-him but could confirm that the highest grossing facility was the Stein-Boozier Barn, with the Community Center doing quite well, too. Board Vice-Chair Kate Johnson asked where the shelter revenue goes. Mr. Blankenship responded that it goes to the general fund. Next, Mr. Stevenson mentioned that the Arts, Heritage, and Culture Plan is currently in a draft phase and open for public review. If Board Members are interested and would like to read and comment on it, they can find it on the City's website. The plan touches on a number of different things that may impact the Parks & Recreation Department. Finally, Mr. Blankenship added that the City's Signage and Wayfinding Plan has been finalized and he is excited to begin updating signage in the parks.</p> <p>B. Board Member Steve Benson updated the Board on the French Prairie Bridge Project. Board Chair Jim Barnes asked the Board if the 4:30pm meeting time still worked for the other members. The other members agreed that 4:30pm was good. Mr. Barnes also asked staff for the status of the bike pump track and if he could set up some field trips to other tracks to get ideas for the Board to share with staff. Mr. Blankenship replied that the pump track is dependent on the lift station project. Mr. Barnes asked what material the track would be made of. Mr. Blankenship replied that staff is going to try to be as sustainable as possible, so it may primarily be a dirt track with some features.</p>
<p>ADJOURNED</p>	<p>6:40 p.m.</p>