City Council Meeting Action Minutes
February 6, 2017

COUNCILORS

| Mayor Knapp | Bryan Cosgrove | Mark Ottenad |
| Councilor Starr | Barbara Jacobson | Jon Gail |
| Councilor Akervall | Jeanna Troha | Stephan Lashbrook, |
| Councilor Stevens | Sandra King | Eric Loomis |
| Councilor Lehan | Susan Cole | Michelle Marston |
| | Nancy Kraushaar | Cathy Rodocker |
| | Delora Kerber | |

AGENDA ITEM | ACTIONS
WORK SESSION

• Transit Master Plan

Staff presented a synopsis of the Transit Master Plan and distributed copies of the draft Plan and comments to the Council.

• Frog Pond Master Plan

An overview of the Master Plan was given to Council.

• Metereaders Contract Questions

Staff responded to questions about the cost effectiveness of electronic meter reading.

REGULAR MEETING

Mayor’s Business

• Board and Commission appointments

Council ratified the appointments to fill vacancies on the Boards and Commissions.

A list of the appointments is attached.

Communications

• Bob Gibbs, Town Center Retail Analysis

Mr. Gibbs presented retail purchasing information gathered about Wilsonville and talked about additional retail establishments the city could support.

Consent Agenda

• Resolution 2613 – awarding a contract to Metereaders, Inc.

The consent agenda was approved 5-0.

• Minutes of the January 5th and 19th Council meetings.

Public Hearing

• Ordinance No. 801 and 802

Both ordinances were continued to the February 23rd Council meeting.

Continuing Business

• Ordinance 804 – establishing a residential parking zone program

The ordinance was adopted on second reading unanimously.
City Manager’s Business

Council was reminded about their retreat and goal setting session scheduled for Feb. 10 and 11.

Legal Business

No report.

Adjourn

8:45 p.m.

BOARD AND COMMISSION APPOINTMENTS

February 6, 2017

BUDGET COMMITTEE:

✓ Sam Scull to a 3 year term beginning 2/6/17 and ending 12/31/19

DEVELOPMENT REVIEW BOARD

✓ Joanne Linville to a 2 year term beginning 2/6/17 and ending 12/31/18
✓ Jennifer Willard to a 2 year term beginning 2/6/17 and ending 12/31/18
✓ James Frinell to a second 2 year term beginning 2/6/17 and ending 12/31/18
✓ Ronald Heberlein to a second 2 year term beginning 2/6/17 and ending 12/31/18
✓ Richard Martens to a second 2 year term beginning 2/6/17 and ending 12/31/18
✓ Shawn O-Neil to a second 2 year term beginning 2/6/17 and ending 12/31/18
✓ Aaron Woods to a second 2 year term beginning 2/6/17 and ending 12/31/18

PARKS AND RECREATION ADVISORY BOARD

✓ Jim Barns to a 4 year term beginning 2/6/17 and ending 12/31/20
✓ Diana Cutaia to a 4 year term beginning 2/6/17 and ending 12/31/20
✓ Katharine Johnson to second 4 year term beginning 2/6/17 and ending 12/31/20

PLANNING COMMISSION

✓ Phyllis Millan to a second 4 year term beginning 2/6/17 and ending 12/31/20

RECORDED BY: SCK
## CITY COUNCIL MEETING ACTION MINUTES
### MARCH 6, 2017

### COUNCILORS
- Mayor Knapp
- Councilor Starr-excused
- Councilor Akervall
- Councilor Stevens -excused
- Councilor Lehan

### STAFF
- Bryan Cosgrove
- Barbara Jacobson
- Jeanna Troha
- Sandra King
- Mark Ottenad
- Dwight Brashear

### STAFF
- Nancy Kraushaar
- Jon Gail
- Chris Neamtz
- Delora Kerber
- Eric Mende
- Eric Loomis

### AGENDA ITEM
#### WORK SESSION
- Cost of Services Analysis for SMART
- Frog Pond West Maser Plan Residential Neighborhood Zone
- Water Treatment Plant Master Plan and Willamette Water Supply Program Coordination

#### ACTIONS
- Staff presented the financial issues outlined in the proposed Transit Master Plan and the service priorities with and without new funding.
- An overview of the new development zoning code created as part of the Frog Pond West Master Plan was provided.
- Staff briefed Council on the recently completed Willamette River Water Treatment Plant 2015 Master Plan Update, and identified the next steps for a more focused look at the existing WRWTP, as well as the efforts between the City and the WWSP for near term projects.

#### REGULAR MEETING

- Mayor’s Business
  - Mayor Knapp presented his 2017 State of the City Address

- Consent Agenda
  - Minutes of the 2/23/17 Council Meeting
  - Consent Agenda adopted 3-0.

- New Business
  - 2017-19 Council Goals
  - Council Protocol Manual Revisions
  - Both of these items were continued to March 20th so all Councilors could attend.

- City Manager’s Business
  - Reminder of the March 15th Mid-Year Budget Review Meeting

- Legal Business
  - No report.

- Adjourn
  - 8:55 p.m.

Prepared by SCK
N:\City Recorder\Minutes\3.6.17 Action Minutes.docx